



**SYLVAN TOWNSHIP**

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**BOARD OF AUDIT MINUTES**

**MARCH 02, 2020**

*(Recorded for Transcription Purposes Only)*

**Call to Order, Pledge of Allegiance, Roll Call:** Chair Booth called the meeting to order at 6:10 PM. The Pledge of Allegiance was said. Roll Call: Supervisors Greg Bennett, Yvette Adelman-Dullinger, Arlene Schmit, Greg Booth, John Wulff and Faith Broberg, Clerk and Jenna Ruggles Deputy Clerk.

**Agenda:** Supervisor Wulff **moved to approve the agenda**, seconded by Supervisor Adelman-Dullinger and the motion carried.

**Audit Reports:** The Audit Report for year ending 2019 prepared by Clifton Larson & Allen was review at this time. As the position of Clerk & Treasurer is a combined position the Township needs to have an audit every year.

Check #'s reviewed:

- 23508 in the amount of \$59.55 – approved
- 23512 in the amount of \$\$135 - approved
- 23518 were reviewed by the Board members.

All of the Board members approved the claims that were reviewed.

Supervisor Schmit **moved to approve the Audit that was prepared by CliftonLarson and Allen**, seconded by Supervisor Adelman-Dullinger and the motion carried.

**Adjournment** – Supervisor Schmit moved to adjourn, seconded by Supervisor Adelman-Dullinger and the motion carried with the meeting adjourning at 6:35 PM.

Minutes submitted by,

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Faith C. Broberg, Clerk/Treasurer

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Chair, Greg Booth

Amendments:

Date: