



SYLVAN TOWNSHIP

ANNUAL AWAIR MEETING MINUTES

DECEMBER 5, 2019

(Recorded for Transcription Purposes Only)

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the meeting to order at 6:45 PM and the Pledge of Allegiance was said. Those attending: Board Members: Supervisor Yvette Adelman-Dullinger, John Wulff, Arlene Schmit, Greg Booth, Greg Bennett, Planning Commission Members, Dave Johnson, Terry Quick, Vickie Kettlewell, David Skogen, Employees: Faith Broberg, Clerk, Colleen Putnam, Deputy Clerk, Jenna Ruggles, Deputy Clerk, Tina Jackson, Maintenance.

Agenda: Supervisor Schmit **moved to approve the agenda**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Clerk's Report –

Minutes December 06, 2018 – Supervisor Schmit **moved to approve the minutes as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Old Business –

Injury Reports for 2019 – None reported.

New Business –

New hazards identified in 2019 – Dave Johnson – reported none known.

New batteries have been installed and the fire extinguishers have been checked by Northland Fire Protection in April.

Any Other Business -

Safety - Supervisor Bennett has suggested that the Township needs to purchase 2 hard hats. He had a meeting with the Railroad officials and Bryan Drown, Bolton & Menk on 17th Avenue SW at the rail crossing. They had to have a safety meeting before any discussion on the railroad crossing. They are required to have steel toed shoes, hard hats, reflective vests and trained in CPR. Supervisor Bennett moved to purchase 2 hardhats for the Township, seconded by Supervisor Adelman-Dullinger and the motion carried. Supervisor Bennett will order them.

Adjournment – Supervisor Schmit **moved to adjourn**, seconded by Supervisor Bennett and the motion carried with the meeting adjourning at 6:50 PM.

Minutes submitted by,

Faith C, Broberg, Clerk/Treasurer

Chair, Greg Booth

Supervisor _____ moved to approve the minutes as submitted/as amended, seconded by Supervisor _____ and the motion carried.

Amendments:

Date: