



REGULAR PLANNING COMMISSION MEETING MINUTES

August 13, 2020 7:00 PM

(Recorded for Transcription Purposes Only)

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Chair Dave Johnson called the meeting to order at 7:00 PM and the Pledge of Allegiance was said. Roll Call: Those present: Vickie Kettlewell, Terry Quick, Scott Hendrickson, Dave Johnson, Dave Skogen, Board Liaison Yvette Adelman-Dullinger, and Jenna Ruggles, Deputy Clerk. Excused Absence: Deputy Clerk Colleen Putnam. Sign-In sheet attached.

Agenda: Scott Hendrickson moved **to approve the amended agenda**, seconded by Dave Skogen and the motion carried.

Minutes:

July 9th, 2020 PC Meeting amend/approve: Vickie Kettlewell **moved to approve the minutes as presented**, seconded by Terry Quick and the motion carried.

Public Input:
None

Correspondence Received:

Cass County residential permit log was received and discussed.

Correspondence Sent:
None

Reports:

Yvette Adelman-Dullinger, Town Board Liaison: Yvette Adelman-Dullinger gave a report on their previous meeting: (Meeting minutes were received for 7/2/20 & 7/16/20)

- Had a resident upset about mail-in voting for elections.
- MN Power is putting in a solar farm which would be 70 acres. They are wondering what the process would be for a permit. They would contact the nearby neighbors informing them of their intentions and are looking at building in 2021.
- Dave reported on Sylvan Lake Park.
- Discussions on the shared road agreement with Pillager was discussed.
- The Salt/Sand Shed is close to being completed.
- The Road Committee was discussed.
- Yvette reported that she is working on editing some different ROW permits that she received at some legal seminars to create one for Sylvan Township.

Old Business:

Sylvan Lake Park: Dave stated the steep slope that was seeded has blue stem growing. There is also a small patch of sandburs which he has sprayed and will try burning

them. There are weeds in the new seeding area, may leave alone this year as recommended not to pull the first year but could cut the tops off. Crow Wing Soil and Water has offered an assistance grant of \$2,500.00 on \$5,000.00 of work which has been submitted. Dave will check with Clayton Lenk of Crow Wing Soil and Water to see when the work could start. There are 2 contracts for work to be done at the park, one is with Doucette's Landscaping for turf establishment which would be done in the fall for hydroseeding. The other one is with Cal's Excavating (Cal Disterhaupt) which will be in two (2) phases, the first phase will be using a power rake and tilling. The second phase will be spreading the black dirt and power rake. Greg Booth will contact Brad regarding hauling the black dirt from Greg and Vicki's residence. There still needs to be bud capping done on the trees, picking up sticks and weeding. The remainder of 2020 will be focused in the pit area. In 2021 look at class 2 gradation (100% crushed) on the trails and will be looking at a Sourcewell grant, and possibly MN Power and RYLA. Yvette will get the paper for bud capping.

At this time Dave wanted to discuss MN Power solar farm which Yvette brought up under the Town Board Liaison report. Dave would like to see an open house take place using a set time for residents to come to the Town Hall and listen to MN Power's presentation. The residents would have to call the Town Hall and set up a time. Other discussion regarding the solar farm was the Town Board stated MN Power would have to submit an application for a CUP. Some conditions discussed were:

1. Everything planted inside the fencing area of the transfer station would be native grasses.
2. Screening/fencing would need to be done around the transfer station. Screening on the end near County Rd. 36 would need to be done with trees to hide the transfer station as much as possible.
3. Reclamation plan would need to be done.
4. Zoning should change to commercial.

Commercial Zoning: Dave has spoken with the three (3) residents on Little Pine Trail regarding rezoning their parcels. Lloyd Lapka was in favor of it; Craig and Ron Duy he has not heard back from; Justin Schlegel does not want it zoned commercial as he will get taxed differently. Justin has a commercial building on his property. Dave has spoken with the Sylvan Board of Supervisors regarding this. They stated if Justin is just parking his vehicle at the building it would not be considered commercial, if he has more trucks then it likely is commercial and if he has employees it is a business. After further discussion the Planning Commission members stated he needs a permit as it is a business with employees. Regarding zoning the parcels on Little Pine Trail the PC members stated if all three (3) residents are not in agreement it will not be pursued. Snow's property, both old and new would be zoned commercial at their request and MN Power with the solar farm should be zoned commercial.

Road Committee: The committee will consist of Scott Hendrickson, PC Vice Chair, Tony Hughes, District 3 engineer with MN DOT and Larry Beimert, Hengel Ready Mix with 3 decades experience working on roads. They will be meeting and will review information provided to them regarding the survey Bolton- Menk completed and one with prices presented to the Town Board previously and 5 years of budgets and put together a five (5) year road plan, how they rank and prioritize the roads along with costs. The first meeting Dave Johnson and Greg Booth, Town Board Chair will attend so the committee understands the expectation from the Town Board. After that the committee will meet, travel the roads, do a review and bring back their findings to the Board.

Cass County Variances: Dave Skogen reported that he attended Cass County's

Planning Commission hearings for three variances in Sylvan. He reported that the Variance for the Schmit's was denied for the duplex because of the lot size. He reported that the Variance for the Navy Estates was approved with a one-way road for the gated community. He also reported that the Variance for Kane was approved based upon new plans provided by applicant regarding a restoration plan.

New Business:

Hunting Restrictions – East side of Township: There was discussion on hunting on Sylvan Lake Park, the 80 acres from Potlach and the Kramer Lake parcel. It was discussed that hunting be allowed in Sylvan Township on some of the land it has acquired. The PC members stated rifle hunting should not be allowed on any of the land but archery, muzzleloader and shot gun could be allowed. Terry Quick **moved to recommend the Town Board allow archery hunting only on Sylvan Lake Park land and allow for archery, muzzleloader, and shot gun hunting on both the 80 acre parcels of Potlach land and the Kramer Lake parcel with adequate signage displayed** seconded by Vickie Kettlewell and the motion carried. It was discussed that the DNR would oversee this land and enforce the hunting regulations over time. There also was discussion to do research on terminology and protection of the Township.

Vickie Kettlewell brought up that at the last PC Meeting a public event at the Sylvan Lake Park was discussed. She was wondering if we could include the public to help with the bud capping, weed picking, and clean-up of sticks.

Annual Reviews: None

Announcements: Read

Adjournment: Scott Hendrickson **moved to adjourn**, seconded by Terry Quick and the motion carried with the meeting being adjourned at 8:30PM.

Minutes submitted by:

Colleen Putnam

Colleen Putnam, Deputy Clerk

PC Member Vickie Kettlewell approved the minutes as presented
seconded by Terry Quick and the motion carried.

Amendments:

Date: 9-10-2020