



12956 24th Avenue SW, Pillager, MN 56473

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Regular Board of Supervisors Meeting Minutes Thursday June 3rd, 2021

Note: This meeting was recorded and will be kept in electronic records with the minutes.

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Arlene Schmit, Bob Johnson, Clerk Faith Broberg, and Clerk Jenna Ruggles. Supervisor Greg Bennett had an excused absence. Road Engineer Bryan Drown and PC Chair Dave Johnson were also in attendance. No residents were present, and no sign-in sheet attached due to COVID-19.

Agenda: Supervisor Schmit **moved to approve the agenda as amended**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Clerk/Treasurers Report:

- **May 19th, 2021 Board of Equalization & Review Meeting Minutes** – Supervisor Schmit **moved to approve the minutes as corrected**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **May 20th, 2021 Meeting Minutes** – Supervisor Adelman-Dullinger **moved to approve the minutes as corrected**, seconded by Supervisor Johnson and the motion carried.
- **May 2021 Financials** were reviewed, and Supervisor Schmit **moved to approve them as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried. May budget reports were provided to the Board as well.
- Supervisor Johnson **moved to allow Sylvan Township Clerks to invest in a 6-month CD up to \$250,000 at MidMinnesota Federal Credit Union and open a Savings account there as well with the minimum required balance**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- Supervisor Schmit **moved that township staff who are signers on the Pine River State Bank township accounts shall not be able to view township account information under their personal account through online banking**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Public Input: PC Chair, Dave Johnson reported that the newest trail at the Sylvan Lake Park has been roughed in and provided a video. This trail goes to the top overlook area, and he will be placing signs out at the park to let residents know which trails are open and which are still in progress. Mr. Johnson mentioned that he noticed a few areas on roads that could use some larger patch work. He also let the Board know that he had been in contact with Josh Pennington regarding the Kramer Lake Property and we should expect to see a report coming from his team soon. Other public input came from Chair, Greg Booth, as he attended the Memorial Day event at the Gull River Cemetery, and he had several residents say Thank You for the paved parking.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** reported that the Board will need to do a Public Bid for the Shady Hollow Road project. He is hoping to have bids in by the July 1st, 2021 Board Meeting. After discussions it was decided to use C-Oils for this road project. Mr. Drown also reported that he is going to be in contact with Anderson Brothers regarding the seed on 17th Avenue, as the project is still not complete without the grass coming up because of the dry spring we



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are having. Mr. Drown asked the Board if he is expected to present anything at the Dandelion meeting as he received an invite; but it was so he could answer question if they had any on the proposals that he had drawn up.

- **Road Supervisors reported –**
 - **Supervisor Adelman-Dullinger** reported that she has been doing some research on speed limits for township roads after a discussion with a resident on Lincoln Avenue. She thinks that we may be able to adopt a 25-mph speed limit on any township road that is less than ½ mile in length. Supervisor Adelman-Dullinger stated that she will pull some more data and bring it to the next meeting for Lincoln Drive discussion. Resolution 2021-13 will be added to the next agenda.
 - **Supervisor Schmit** reported that East Lake Ridge Road resident Val would like the cul-de-sac on East Ridge Rd needs to be fixed; the road right-of-way has ruts and she would like to see delineators put up. Supervisor Schmit also reported that she is working with Brad Holmwig, Holmwig Excavating on getting the gravel roads ready for grading and then she will have calcium chloride put down. Supervisor Schmit stated that Holmwig is a month behind on work orders, she will reach out to him again and if still no response, Supervisor Johnson said he would reach out as well. Conversations regarding if we should cancel the rest of the crack sealing on the west side of the township or not because of the heat – decision was that we would ask Brad Holmwig his thoughts. Supervisor Schmit also reported that Holmwig had a work order to fix the culvert on West Sylvan Drive which was submitted to start within 2 days on 5/17/21 and it had not been started as of this evening.
- **Pillager Lake Park Report** – there was nothing to report.
- **Resolution 2021-17** – Supervisor Schmit **moved to adopt Resolution 2021-17 Erecting a 35-mph Speed Limit on 43rd Avenue SW**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Resolution 2021-18** – Supervisor Schmit **moved to adopt Resolution 2021-18 Erecting a 35-mph Speed Limit on Bigwater Drive SW**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- Supervisor Johnson **moved to reject the bid from Lakes Area Lock & Door for the deadbolt on the inside glass door and accept a bid from Rasinski Total Door Service LLC instead**, seconded by Supervisor Adelman-Dullinger and the motion carried.

New Business:

- Discussions about the Township's Cemeteries was had, indicating that we need to check with the Boy Scouts to see if they are still planning on taking care of Frontier Cemetery and to make sure CHC Lawn Care stays on top of the mowing as we had a resident call regarding it not being done before Memorial Day.

Other Township Business:

- **Correspondence** – The County building permits list was read. Township Member cards were distributed from Minnesota Association of Townships.
- **Review Claims** – Supervisor Adelman-Dullinger **moved to approve claim numbers 24397 to 24404 and EFT claim numbers 201119-1 and 201119-3 in the amount of \$12,570.79 and the payroll numbers 24394 to 24396 in the amount of \$2,823.25 for a total of \$15,394.04** seconded by Supervisor Johnson and the motion carried.



Sylvan Township

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Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on June 3, 2021 by Supervisor Adelman-Dullinger, seconded by Supervisor Johnson and the motion carried with Supervisors Adelman-Dullinger, Johnson, Schmit and Booth.

Amendments: None

Date: 06.03.2021