



REGULAR PLANNING COMMISSION MEETING MINUTES
June 10, 2021 7:00 PM

Note: This meeting was recorded and will be kept in electronic records with the minutes.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Vice Chair Scott Hendrickson called the meeting to order at 7:00 PM and the Pledge of Allegiance was said. Roll Call: Those present: Vickie Kettlewell, Scott Hendrickson, Dave Skogen, Board Liaison Greg Bennett, and Colleen Putnam, Deputy Clerk. Excused Absence: Dave Johnson and Terry Quick. Sign-In sheet attached (no signatures due to covid).

Agenda: Dave Skogen moved to **approve the amended agenda**, seconded by Vickie Kettlewell and the motion carried.

Minutes:

May 13, 2021 PC Meeting amend/approve: Vickie Kettlewell moved to **approve the minutes as presented** seconded by Dave Skogen and the motion carried.

Public Input:

Brian Smith: Is present tonight to inquire about building 2 sheds at 12146 Cty Rd #18 Brainerd MN (2 parcels) to be used for repair of motorcycles, snowmobiles, atv's, and personal watercraft. He may sell Ridgeline trailers. One shop would be 32x42 and used for repairs the other would be 24x24 and used to store the repaired machines. He currently owns a business in Aitkin called Lightning Motorsports. Brian stated he has spoken to his neighbor behind the property who is fine with it. Brian stated he has a waste oil burner to burn the oils and use for his heat and putting up solar panels. Concerns from the PC were: is it ag/ forest or residential, if selling trailers should he be in the commercial park. Brian stated he would not be storing items outside. The PC members stated it could be a home business with an interim use which would require a public hearing. He would not have employees other than his son, no noise above 60 decibels, not a lot of traffic. Brian stated he would like to have the business in operation by fall. Greg Bennett, Board Liaison, suggested Brian put a plan together and Greg would meet with him to go over it and have Brian attend the next Town Board meeting for their opinion on this.

Kim Meyer – United Welding: Kim has completed the application for a home business/interim use permit located at 1940 125th St SW. He is in the process of building a house/shop. Kim stated his business involves a specialized aluminum welding business where they travel throughout the United States working on windmill farms and solar panel farms doing welding. Employees for the business are family members and the business would be conducted in the home with the exception of parking trailers on occasion when the welders are not out in the field. No customers would be coming to the home and the home is located 535 feet off 125th Ave. and he is a considerable distance from the nearest neighbor. The Planning Commission

members looked over his application, site plan and floor plan of the business. After further discussion Vickie Kettlewell **moved to recommend sending the application, plans and information written by Dave Johnson to the Town Board to set a public hearing**, seconded Dave Skogen. The question was called and the motion carried.

Greg and Heidi Hjelle - Providence Lake Cabins: Greg and Heidi are present tonight regarding a letter they received along with an application for a short-term rental property they own. They responded back with a letter stating they were unaware the Township had a Short-Term Ordinance. Heidi stated their business called Providence Management Company purchased the property located on West Sylvan Drive in the fall of 2018 with the intention of improving the property and selling it. They decided to keep the property and purchased the property through Providence Lake Cabin. It was their intention to use the cabin personally along with family and friends. They do have 2 rentals in place one through VRBO and the other is a private party that has rented for two weeks for the past three years. Greg Bennett, Board Liaison, informed the Hjelle's the history behind the Short-Term Rental Ordinance. The Hjelle's stated their rental is a four-night rental for families during mid-week. Greg Bennett stated he would recommend to the Town Board to allow them to honor the two (2) contracts they have in place but going forth would need to apply for a permit. The Hjelle's stated they will discontinue short term rentals for now and if they decide in the future to pursue it, they will apply for a permit.

Dan McCourtney – MN Power: Dan presented the set of plans issued for the permit. Dan stated he met with Cass County regarding the rezoning and was approved. Dan informed the PC members that they will be putting vines on the north and south side to help with the visual impacts on the project. They are also going to start using the vines on their other projects. Dan also stated they will be reseeded with pollinators. Once the permit is approved they will be starting the site clearing this fall and the actual construction of the piles and racking will start once the road limits are off next year. Other items discussed were: If Gull River Rd is damaged will it be repaired: Dan stated MN Power will be using a go pro and going down the road before construction so if any damage is done after the contractor will be held accountable (most likely will be put in the agreement with the contractor). Where is the fence going to be located: it will start 33 ft. from center line of the road. The stormwater runoff is shown on the zoomed-out version of the plan, showing infiltration during construction and after construction. After further discussion Vickie Kettlewell **moved to recommend sending the final plans to the Town Board for approval and to set a public hearing date**, seconded by Dave Skogen. The question was called and the motion carried.

Correspondence Received:

Cass County Permit Log – May 2021: There were 6 building permits which included decks, garages, SSTS and a new home; and 1 shoreland alteration permit issued for the month of May 2021.

Providence Lake Cabin – short term rental: The Township received a letter in response to the letter the Township sent them in May regarding their short-term rental. See under public input.

Correspondence Sent:

Providence Lake Cabin – short term rental: A letter was sent to Providence Cabin regarding a short-term rental they are operating on West Sylvan Drive. See under public input.

Reports:

Greg Bennett, Town Board Liaison: Greg gave a report on their previous meeting:

1. Working at putting up speed limit signs on Bigwater and 43rd Ave. Residents have called regarding Lincoln Drive and would like to see a 25 mph. sign but it will depend on the number of residents on that road.
2. Bid opening will be taking place on July 7, 2021 regarding Shady Hollow Road.
3. The Town Hall will be changing the front door locks for security reasons.
4. The Memorandum of Understanding with Cass County has been completed and signed.
5. The Town Board had discussion regarding the cemeteries in the Township.

Previous Board Minutes: You received in your packets, please read them over for your information.

Old Business:

Sylvan Lake Park: The information for the grant was emailed to Adam Maleski with Crow Wing Soil and Water today (Thursday, June 10, 2021). Dave Skogen met with Dave Johnson at the park to go over information as Dave Johnson will be out of town for a few weeks. Dave Skogen will be available to meet Adam at the park if necessary. Greg Bennett stated a new trail (roughed in) has been done by Cal Disterhaupt. Dave Johnson did a video walking through the park. Dave Skogen stated the trees are looking pretty good.

Commercial Zoning: The PC will continue to work on what businesses should go where on the Hwy. 210 corridor.

New Business:

Policy on Deer stands: Dave Johnson would like the PC members to develop a policy for deer stands that are being put up in the parks by bow hunters. On any state land there can not be any permanent stands. One suggestion is to allow portable stands to stay up for the week or for the season and then take it down. Come back to the next PC meeting with more ideas.

Kim Meyer info: Moved to public input.

Brian Smith info: Moved to public input.

Annual Reviews: None

Announcements: Read

Adjournment: Dave Skogen **moved to adjourn**, seconded by Vickie Kettlewell and the motion carried with the meeting being adjourned at 8:30 PM.

Minutes submitted by:

Colleen Putnam, Deputy Clerk

PC Member Scott Hendrickson approved the minutes as presented, seconded by Vickie Kettlewell and the motion carried.

Date: 7-8-21