

Regular Board of Supervisors Meeting Minutes Thursday July 1st, 2021

Note: This meeting was recorded and will be kept in electronic records with the minutes.

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Arlene Schmit, Bob Johnson, Greg Bennett, and Clerk Jenna Ruggles. PC Chair, Dave Johnson was present, and no sign-in sheet attached due to COVID-19.

Agenda: Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Bennett and the motion carried.

Clerk/Treasurers Report:

- **June 17th, 2021 Meeting Minutes** – Supervisor Schmit **moved to approve the minutes as corrected**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **June Financials** were tabled.
- **Budget Reports** were provided to the Board.
- **Clerk** updated the Board that the new CD and Savings account at MidMinnesota FCU has been opened and we are waiting for one more signature to add to the accounts.

Public Input: Dave Johnson discussed a request from JIBEC to install a fence structure with some gravel. The SCO Ordinance currently does not define what a structure is, so he recommends that it be added to the list of items to correct in the ordinance. Mr. Johnson also mentioned the fees associated with amendments to our permits. After discussion Supervisor Bennett **moved to update the fee schedule to include General Business, Conditional Use, and Interim Use Permits with a Public Hearing cost \$100/\$750 Escrow and the same without Public Hearing \$50**, seconded by Supervisor Adelman-Dullinger and the motion carried. Mr. Johnson will work with JIBEC to get the correct paperwork filled out and the fee collected to bring to the Board.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – was not present, but left a report that he will be doing a notice for 43rd Avenue and Spring Road residents letting them know about the upcoming construction. He also provided a Memorandum of Understanding that was put together with Anderson Brother's for the Shady Hollow Road project. Supervisor Bennett **moved to accept and sign the Memorandum of Understanding with Natural Resource Management, LLC (Anderson Brothers)**, seconded by Supervisor Adelman-Dullinger and the motion carried. Mr. Drown also provided the addendum to the Shady Hollow Road project to include an overlay of Prairiewood Drive and Prairie Star Circle.
- **Road Supervisors reported** –
 - **Supervisor Booth** reported that some brushing is needed on the township's road right-of-ways.

- **Supervisor Adelman-Dullinger** reported that she is still looking into the 4-wheeler laws for the residents on Lincoln and Goodrich. Supervisor Johnson and Schmit reported that they went out to Lincoln and Goodrich and the ditches look pretty good.
- **Supervisor Schmit** reported that she would like to put out a work order for brushing work and to clean the gutters out where needed. She would also like to get a quote for some larger paver patch work in the Township.
- **Zebroski Acres Lane** update was provided by Supervisor Bennett that he is still planning on going out to the road to review this issue of weeds and lack of grass with Brad Holmwig, Holmwig Excavating. Supervisor Bennett indicated that he had seen some growth on his initial drive through since we received a little rain.
- **Cass County** had a question on Little Red Sand Road and what part was Township Road. The Board asked the clerk to send Cass County the Road Recording for Little Red Sand.
- **Resolution 2021-13:** Supervisor Bennett **moved to approve Resolution 2021-13 to adopt a 25-mph speed limit on Lincoln Drive**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Resolution 2021-19:** Supervisor Bennett **moved to approve Resolution 2021-19 to adopt a 25-mph speed limit on Goodrich Road**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Legacy Grant** update was provided by Supervisor Booth and Supervisor Adelman-Dullinger, there will be a report from Nienow Consulting at the next Board meeting. The project is about 50% completed at this point.
- **Pillager Lake Park** report was provided and discussed; the new park hosts are settled in and doing a great job.

New Business:

- None at this time.

Other Township Business:

- **Correspondence** – Included a Bridge inspection report from Cass County on the 122nd Street Bridge. Supervisor Schmit will work with our Road Contractor to see what they can fix from the list of issues the bridge has and then we will look for other options after. There was an email regarding a legal seminar being held close to us. Supervisor Bennett **moved to allow for travel expenses for Board members who wish to attend the legal seminar**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 024697 to 024718 and EFT claim numbers 070121-1 and 070121-7 in the amount of \$105,337.62 and the payroll numbers 024683 to 024696 in the amount of \$6,096.79 for a total of \$111,434.41** seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Other Business** – none at this time.

Adjournment: Supervisor Schmit **moved to adjourn**, seconded by Supervisor Bennett and the motion carried with the meeting adjourning at 9:02 pm.

Minutes submitted by,

Greg Booth, Chair

Jenna Ruggles, Clerk

These minutes were approved as amended on July 15, 2021 by Supervisor Schmit, seconded by Supervisor Adelman-Dullinger and the motion carried with Supervisors Bennett, Adelman-Dullinger, Johnson, Schmit and Booth.

Amendments: None

Date: 07.15.2021