

## **Regular Board of Supervisors Meeting Minutes** **Thursday August 19<sup>th</sup>, 2021**

*Note: This meeting was recorded and will be kept in electronic records with the minutes.*

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Arlene Schmit, and Clerk Jenna Ruggles. Supervisors Greg Bennett and Bob Johnson had excused absences. Residents present included Pillager Lions Club members John Driscoll, John Peters and Beth Schultz and Road Engineer Bryan Drown from Bolton & Menk; no sign-in sheet attached due to COVID-19.

**Agenda:** Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried.

### **Clerk/Treasurers Report:**

- **August 5<sup>th</sup>, 2021 Meeting Minutes** – Supervisor Schmit **moved to approve the minutes as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **July 15<sup>th</sup>, 2021 PH Meeting Minutes (MN Power Solar Park)** – Supervisor Schmit **moved to approve the minutes as corrected**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **July Financials for MidMN** were discussed, Clerk Ruggles let the Board know that the statements were set as Quarterly prior and that next month they will begin monthly.
- **Financial Recommendation** from the clerks was read. Supervisor Adelman-Dullinger **moved to approve the recommendation provided**, seconded by Supervisor Schmit and the motion carried.

**Public Input:** The Lion's Club asked the Board for some ideas or ways that they can help in our community. They are looking for little projects to take on, The Board will post and add to the website and screen the requests from residents. They also reported that their Community Picnic at Pillager Lake Park went well and that the Park Hosts were great to work with.

### **Old Business/Reports:**

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – discussed the completion of 43<sup>rd</sup> and Spring Roads project. He also provided an update that Shady Hollow Road project has begun, and they are thinking they will be close to starting Prairiewood and Prairie Star within a few weeks. Supervisor Adelman-Dullinger **moved to approve final payment for the road project on 43<sup>rd</sup> Avenue and Spring Road to Knife River in the amount of \$142,375.36**, seconded by Supervisor Schmit and the motion carried.
- **Road Supervisors reported** –
  - **Supervisor Schmit** reported that Holmwig wanted to do more shouldering than what was on the work order. They feel that a 3" drop is too much and that a 1½" drop would be better. Discussion ended with doing shouldering on the West half of the Township with the crushed asphalt and pressed with a roller this year. She also reported that Holmwig said they were going to start the bridge work next week. Supervisor Schmit was approached by May Township about purchasing a new road counter. This was discussed and since we have a few counters already we would be willing to let them use our old ones if they would like, but we

would not be purchasing any. Supervisor Schmit was also approached by a resident of Sylvan Lane who would like to see some work done at the end of the road.

- **Supervisor Booth** reported that there was some fuel possibly petroleum that spilled onto 122<sup>nd</sup> Street. This spreads over a 22' x 50' area. After discussion it was decided that we would have to leave it and wait to see how it affects the pavement.
- **Planning Commission (PC) Report** was provided and discussed. The Board agreed that we should send a letter to the Real Estate Association regarding Sylvan Township's ordinances so they can better advise future residents. They also agreed that we need to get a permit from Cut Right Lawn Care. The Board agreed that new plats coming into Sylvan Township have roads that meet Township Road Standards prior to be platted. Supervisor Schmit **moved to approve the PC Recommendation to include as standard verbiage on recommendations to Cass County for Variances that all lighting be down lighting in the Township**, seconded by Supervisor Adelman-Dullinger and the motion carried. The Board would also like this added to the list for our Ordinance changes that the PC has started. The Board is also looking into possible verbiage regarding security cameras and restrictions. The PC Recommendation regarding deer stands was discussed and changes were suggested; this is tabled for another meeting to include a Resolution. Shady Hollow Hideaway Short Term Rental was discussed that they still have rentals happening, but they took the posts down. The Board decided to send a Certified Letter letting them know they are in violation of not having a permit. ROW Permit application was discussed, changes will be made by the clerk and presented at another meeting.

#### **New Business:**

- Supervisor Adelman-Dullinger brought a Hero Nomination opportunity for the Lake Country Journal to The Board. After discussion they did choose an individual to recommend from the Township and Supervisor Schmit was tasked with doing a write-up and getting it sent in.

#### **Other Township Business:**

- **Correspondence** – was read. This included a few updates from Supervisor Johnson. He indicated that Crow Wing Power will be starting the Hwy 210 intersection lights project next week; Holmvgig will get the speed limit sign work orders done next week; and he has Brad Holmvgig and Scott Hendrickson looking at Alfalfa Lane.
- **Review Claims** – Supervisor Adelman-Dullinger **moved to approve claim numbers 024775 to 024779 and EFT claim numbers 081921-1 and 081921-4 in the amount of \$396,026.24 and the payroll numbers 024771 to 024775 in the amount of \$3,390.95 for a total of \$399,417.19** seconded by Supervisor Schmit and the motion carried.
- **Other Business** – included the following.
  - **IT Solutions/Video** - Central Lakes Computers put together 2 quotes for the Video project for The Board to review. Supervisor Adelman-Dullinger **moved to accept Quote #242 from Central Lakes Computers for the IT upgrades in the amount of \$4,553.59**, seconded by Supervisor Schmit and the motion carried.

**Adjournment:** Supervisor Schmit **moved to adjourn**, seconded by Supervisor Adelman-Dullinger and the motion carried with the meeting adjourning at 8:45 pm.

Minutes submitted by,

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Jenna Ruggles, Clerk

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Greg Booth, Chair

These minutes were approved as presented on September 2, 2021 by Supervisor Adelman-Dullinger, seconded by Supervisor Bennett and the motion carried with Supervisors Adelman-Dullinger, Schmit, Booth, Bennett, and Johnson.

Amendments: None

Date: 09.02.2021