

Regular Board of Supervisors Meeting Minutes - AMENDED **Thursday August 5th, 2021**

Note: This meeting was recorded and will be kept in electronic records with the minutes.

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Arlene Schmit, Bob Johnson, Greg Bennett, Clerk Faith Broberg, and Clerk Jenna Ruggles. Residents Craig Nelson (Zoom), Sally Volner (Zoom), Doug & Marcia Horn, Dave Johnson (PC Chair) were also present with Jason Wynn (Holmwig Excavating) and Bryan Drown (Bolton & Menk).

Agenda: Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Clerk/Treasurers Report:

- **July 15th, 2021 BOS Meeting Minutes** – Supervisor Schmit **moved to approve the minutes as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **July 15th, 2021 PH Meeting Minutes (MN Power)**– Supervisor Schmit **moved to approve the minutes as corrected**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **July 15th, 2021 PH Meeting Minutes (United Welding)** – were tabled with some corrections for next meeting.
- **July Financials** were reviewed, and Supervisor Schmit **moved to approve them as presented with MidMinnesota accounts tabled until next meeting**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Recommendation** – Supervisor Bennett **moved to move \$250,000 from Pine River Money Market account into a 12-month CD at MidMinnesota with 0.45% interest**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Public Input: PC Chair, Dave Johnson, was present and wanted some feedback prior to the next PC meeting. He discussed Cut Right Lawn Care and doing a variance for the number of employees they have. He also discussed the Schlegel property and how it is Shoreland, and Cass County will not rezone Shoreland to Commercial – so we may need to have him ask his employees to park elsewhere. He also provided some updates on the MN Power public hearing notes regarding their Conditions.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – discussed that 43rd and Spring road project is almost complete they just have signs left to pick up. He also provided the Pre-Construction meeting notes from the Shady Hollow meeting and discussed the timeline for that project.
- **Road Supervisors reported** –
 - **Supervisor Johnson** reported that the speed limit signs are still not up on Lincoln and Goodrich.
 - **Supervisor Schmit** reported that there is a resident who has 3 driveways on his parcel that were there prior to the Ordinance and he is asking if he needs any permission to add some gravel and do some maintenance work on them. The Board agreed that he is okay to move forward. She also reported that May Township asked us to get a quote for 45th Avenue

Brushing and Gravel work. Supervisor Schmit also discussed mowing and brushing with Jason Wynn (Holmwig) and how when they mow, they go around the brushing that needs to be done, but Holmwig Excavating asked to do mowing prior to brushing. Jason said he would discuss possibilities with Brad Holmwig.

- **Supervisor Adelman-Dullinger** reported on 26th Avenue meeting with Cass County and some residents. Supervisor Bennett was also there; they are looking at getting a community septic system and stormwater runoff drains in place for this peninsula to help protect the lake. Discussions included comments from Craig Nelson about how there have been numerous surveys done in the community and he feels we should be able to find a metadata survey or be able to combine them to save on costs. He also let the Board know that he is in favor of the project and appreciates the Board's help. Doug Horn let us know that the most recent company doing surveys out there was StoneMark. Supervisor Bennett **moved to investigate a new or combined survey for the community on 26th Avenue and to hire an Engineer to draw up a combined septic/stormwater plan for the peninsula residents**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Order Establishing Lake Ave** – Supervisor Bennett **moved to adopt the Order Establishing Lake Avenue as a Township road**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Fire Report** was provided and discussed.
- **Legacy Grant Report** was provided and discussed, highlights included that the project is at the 50% completion and the team is finding a lot of areas of interest.

New Business:

- **Town Hall A/C** – There were 2 quotes for new A/C and furnace units provided to the Board, as the current unit is having some trouble and at the end of its life cycle. Supervisor Bennett **moved to allow for a 2 Supervisor Committee going forward to approve the new unit after some follow up from the quotes is completed up to \$10,000**, seconded by Supervisor Adelman-Dullinger and the motion carried. Supervisors Schmit and Bennett were chosen.
- **Short-Term Rental (STR)** – Shady Hollow Hideaway has started to conduct business as a STR in Sylvan Township. A letter went out to the residents that own this property asking them to stop renting and apply for a permit through Sylvan Township.
- **Road Right-of-Way (ROW) Permit request** – We have a permit request form Telcom but the check has not arrived. Supervisor Bennett **moved to approve the Road ROW Permit contingent on payment**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Other Township Business:

- **Correspondence** – was read and included the Cass County building permit log and the deposits that were received from the state.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 024747 to 024768 and EFT claim numbers 080521-1 and 080521-10 in the amount of \$52,215.86 and the payroll numbers 024730 to 024746 in the amount of \$6,899.79 for a total of \$59,115.65** seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Other Business** – included the following.
 - **CPR Training:** Supervisor Adelman-Dullinger asked Clerk Ruggles to look into a CPR class again with reimbursement through Sourcewell. After initial contact with Sourcewell, it was said that it needed to be pertinent to the job duties for reimbursement. The Board agreed

to have Clerk Ruggles dig deeper for answers from both Sourcewell and Chad Emery at Cass County (Emergency Management Team).

- **Gophers:** Supervisor Booth asked The Board to pre-approve a check for 327 gophers that Jack White had caught. Supervisor Bennett **moved to pre-approve a check for Jack White for 327 gopher feet**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Beimert Outdoors:** Brent Beimert is looking at building a shed without sides on the property behind him (which the owner is okay with). Supervisor Bennett is asking if there is any need for him to make any adjustments to his permit. He was also wondering if he needs to direct Brent to Cass County for a building permit.
- **Peoples Security Training:** Training went well, and the app is ready for anyone who would like to use it.

Adjournment: Supervisor Bennett **moved to adjourn**, seconded by Supervisor Adelman-Dullinger and the motion carried with the meeting adjourning at 8:55 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on August 19, 2021 by Supervisor Schmit, seconded by Supervisor Adelman-Dullinger and the motion carried with Supervisors Adelman-Dullinger, Schmit and Booth.

Amendments: None

Date: 8.19.2021

These amended minutes were approved as presented on September 2, 2021 by Supervisor Schmit, seconded by Supervisor Adelman-Dullinger and the motion carried with Supervisors Booth, Bennett, Johnson, Adelman-Dullinger, and Schmit.

Amendments: Add “Order Establishing Lake Avenue” section to the minutes.

Date: 9.2.2021