

Regular Board of Supervisors Meeting Minutes *Thursday September 2nd, 2021*

Note: This meeting was recorded and will be kept in electronic records with the minutes.

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Arlene Schmit, Bob Johnson, Greg Bennett, Clerks: Faith Broberg and Jenna Ruggles. Residents present included Doug Horn and Dave Johnson (Planning Commission Chair), Bryan Drown (Bolton & Menk), and Jason Wynn (Holmwig Excavating) were present, and no sign-in sheet attached due to COVID-19.

Agenda: Supervisor Adelman-Dullinger **moved to approve the agenda as presented**, seconded by Supervisor Bennett and the motion carried.

Clerk/Treasurers Report:

- **August 19th, 2021 Meeting Minutes** – Supervisor Adelman-Dullinger **moved to approve the minutes as presented**, seconded by Supervisor Bennett and the motion carried.
- **August 8th, 2021 Amended Meeting Minutes** were reviewed, and Supervisor Schmit **moved to approve them as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Financials** were tabled until the next meeting.
- **Budgets** were provided for review.

Public Input:

- Planning Commission Chair, **Dave Johnson**, discussed Sylvan Lake Park and the lack of rain we received this year. He wanted to get the Board's opinion on what to do with the area that we seeded last fall as it is looking rough. The Board agreed that starting new is the way to go. With that the North trail is also progressing with Mr. Disterhaupt doing some work this next week. Supervisor Bennett noted that he is going to ask the Pillager Cross Country Coach if the team would like to run the trails at the park.
- **26th Avenue update** was provided by Supervisor Bennett. He met with Supervisor Adelman-Dullinger prior to the meeting, and they discussed that they are going to have Bolton & Menk do the survey of the community. They also have decided to work with Septic Check to draw up some plans for the Community Septic/Stormwater issues.
- **Doug Horn** was present and addressed the Board to ask about wake boats and if there was anything we could do about the ones that are on Sylvan Lake. Supervisor Booth let Mr. Horn know that he could start with the Sherriff's office and the DNR as we cannot control these on the lake.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – It was discussed that Shady Hollow Road project had a visit from the MN Pollution Control Agency and there were no concerns. This project also had 2 resident concerns; one was a resident in Baxter who was concerned that the retention pond was going to cause some erosion and damage to his adjoining property. He would like to have some reassurance from the Township. Supervisor Bennett **moved to draft a letter to the Baxter Resident indicating that Sylvan Township will address any water erosion issues in the future**, seconded by Supervisor Adelman-Dullinger and the motion was amended by Supervisor Bennett to – **moved to have the Township Lawyer draft a letter to the Baxter Resident regarding the Shady Hollow Road Project and his concerns about damage to his adjoining property letting him know that Sylvan Township will address future water erosion issues if they happen**, seconded again by Supervisor Adelman-Dullinger and the amended motion carried. The second resident concern was reviewed by Supervisor Bennett and was a resident on Shady Hollow Road who had a large amount of water runoff go through his yard after the rain we had this last week during construction. Supervisor Bennett asked the Board if he could have Anderson Brothers bring in a load of sand to add to his shoreline that washed away with the water draining through his yard. Mr. Drown also reported that Prairiewood Drive and Prairie Star Circle roads have been patched and are ready for the overlays when Anderson Brothers starts paving.
- **Road Supervisors reported –**
 - **Supervisor Johnson** reported that the street signs have been put up; Brad Holmwig is still looking at Alfalfa Lane road issues; and that the Hwy 210 intersection lights are up.
 - **Supervisor Schmit** reported that she is going to create a work order for some gutter cleanup work; May Township is going to borrow our road counters and will pick them up tomorrow; and that the resident on Lower Sylvan with the water issue would like to see Sylvan pay for a better retention pond in his yard. After discussion it was decided that this is not a Sylvan issue, it is an issue for the association and the resident.
 - Supervisor Schmit **moved to accept the estimate from Holmwig Excavating for the shared road with May Township and send the Estimate over to May Township for approval on their end**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Park Report** was provided.
- **ROW Application and Project List** was provided for review.
- **Shady Hollow Hideaway STR** was discussed and decided that they were in violation of the ordinance with their last rental on August 13-15. Clerk Ruggles will send out correspondence letting them know when their first rental could be after their permit is approved.
- **Legacy Grant update** was provided and discussed. The Board would like Clerk Ruggles to add the Camp Ripley Open House to the website letting our residents know that there will be a booth there for the Legacy Grant team.

New Business:

- None at this time.

Other Township Business:

- **Correspondence** – was reviewed and discussed. The Cass County Sherriff's report was read along with an email from Chad Emery, Cass County Emergency Management, letting the Board know there is a grant opportunity available. Supervisors Bennett and Johnson are going to look into this grant opportunity and see if getting a siren for the Township will qualify. There were a few invites for some township meetings from MAT and CCAT. There was also an email from Michael Viehauser regarding the road contractor mowing over his flowers, the Board asked Clerk Ruggles to send a response back indicating that he will need to add a fence or sign letting them know where he would like them to not mow.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 024795 to 024809 and EFT claim numbers 090221-1 and 020921-7 in the amount of \$49,522.00, the transfer T090321 in the amount of \$2,500.00 and the payroll numbers 024780 to 024794 in the amount of \$5,385.80 for a total of \$57,407.80** seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Other Business** – included the following.
 - The Board decided on October 9th for the CPR Class.
 - Supervisor Johnson attended the District Meeting and discussions included information about the ARPA funds and lost revenues as well that the Infrastructure Bill passed both the House and Senate now.

Adjournment: Supervisor Schmit **moved to adjourn**, seconded by Supervisor Bennett and the motion carried with the meeting adjourning at 8:50 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on September 16, 2021 by Supervisor Schmit, seconded by Supervisor Adelman-Dullinger and the motion carried with Supervisors Bennett, Adelman-Dullinger, Johnson, Schmit and Booth.

Amendments: None

Date: 9.16.2021