

## Regular Board of Supervisors Meeting Minutes *Thursday September 16<sup>th</sup>, 2021*

*Note: This meeting was recorded and will be kept in electronic records with the minutes.*

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called The Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Arlene Schmit, Bob Johnson, Greg Bennett, and Clerk Jenna Ruggles. Others present included Dave Johnson, John Wulff, Dan McCourtney, and on Zoom we had Jeremy Neinow, Todd Holman, and Bryan Drown. No sign-in sheet due to COVID.

**Agenda:** Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Bennett and the motion carried.

### **Clerk/Treasurers Report:**

- **September 2<sup>nd</sup>, 2021 Meeting Minutes** – Supervisor Schmit **moved to approve the minutes as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **August Financials** were reviewed, and Supervisor Schmit **moved to approve them as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried. Supervisor Bennett **moved to approve the transfer of funds in the Road and Bridge Fund from the Money Market account to the Checking account in the amount of \$85,000**, seconded by Supervisor Johnson and the motion carried.
- The outstanding checks were discussed, and the Supervisors will reach out to a couple of the individuals. A couple checks are taken care of already.

### **Public Input:** Included the following.

- Dan McCourtney, MN Power was present to provide an update on the Solar Farm project. Mr. McCourtney explained that MN Power is having some trouble with funds and the project scope; he would like to expand the project area by about 17%. Discussions regarding zoning concerns as the area to the East where they would like to expand is considered Shoreland and we are not sure if Cass County will allow a re-zone to Commercial in a Shoreland area. Discussions also included whether a public hearing is needed for an amendment to this project. After some review Supervisor Adelman-Dullinger clarified that it would fall in the parameters of an Amendment since it is less than 25% increase. After discussions and some advice from Dave Johnson, PC Chair, The Board thought that Supervisor Bennett should reach out to Cass County on MN Power's behalf to discuss the possibility of re-zoning this area. Supervisor Bennett **moved to approve an amendment to MN Power's Solar Farm Permit for an expansion less than 25% contingent on Cass County's decision on re-zoning the expansion area to Commercial or to Ag Forestry**, seconded by Supervisor Adelman-Dullinger and the motion carried. Chairman Booth made note that we should have MN Power update all the permit paperwork to the new plan with the amendment included. If this project gets approved and re-zoned MN Power will start next spring.
- Jeremy Neinow was present to provide an update on the 50% completion of the MN Historical Society Legacy Grant project. He updated The Board on the successes and provided some input on some struggles they have had. Mr. Neinow let The Board know that there is a lot of interest from others across the whole country regarding this project. He also said that the team has been finding a lot of useful good information and areas. He explained that this project could be an onset of more projects in the future. Mr. Neinow provided a more in-depth piece of their latest project, ghost towns,

which is attached. Todd Holman was also present and added that this project was going great, and he has had a lot of requests as well regarding it.

- Resident John Wulff had some insight on the past road maintenance. He let The Board know that some of the shouldering that was done went up into driveways and that it was decided a few years back that the crushed asphalt was not the way to go due to the lack of oils in it. He indicated that it is just too dry and doesn't bind how it used to.

### Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – was present and provided an update to The Board that Shady Hollow Road Project is almost completed. The overlays on Prairie Star and Prairiewood have been completed. Shouldering will be done next starting tomorrow. Mr. Drown let The Board know that Anderson Brothers went back out to 17<sup>th</sup> Avenue and reseeded it. Also, that Bolton & Menk's surveyor has gone out to 26<sup>th</sup> Avenue and that is underway. Mr. Drown asked The Board to start thinking of a list of roads they will be considering for 2022; 134<sup>th</sup> Avenue and Zebroski Acres Ln were mentioned. Supervisor Bennett **moved to have Mr. Drown start looking at 134<sup>th</sup> Avenue paving project for 2022 and to include fixing the hammerhead turnaround and ditches there**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Road Supervisors reported** –
  - **Supervisor Johnson** reported that he still hasn't heard from Brad Holmvg on Alfalfa and asked Clerk Ruggles to send an email.
  - **Supervisor Schmit** reported that she will do a work order for gutters after the leaves fall. She also indicated that she wasn't happy with the shouldering and is going to call Brad Holmvg to discuss. She will also ask Holmvg to fix the turnaround on Clark Drive as it is not what was expected.
  - **Supervisor Adelman-Dullinger** reported that she and Supervisor Johnson attended a legal seminar earlier that day and there was some great information. One thing was regarding 4-wheeler laws for townships and that they can restrict use on Township roads or rights-of-way. She is going to dig into it some more and report back to The Board.
- **Fire Report** was provided, discussed, and is attached.
- **PC Report** was provided, discussed, and is attached.
  - Supervisor Schmit **moved to accept Resolution 2021-22 Deer Stand Policy as recommended by the Planning Commission**, seconded by Supervisor Adelman-Dullinger and the motion carried.
  - Supervisor Bennett **moved to accept the recommendation from the Planning Commission regarding the Commercial Land zoning split for Jim Tertin and send a letter to Cass County stating that we do not see any issues with the variance**, seconded by Supervisor Adelman-Dullinger and the motion carried.
  - Supervisor Schmit **moved to accept the termination of Flagship Arts home business permit as requested and recommended by the Planning Commission**, seconded by Supervisor Adelman-Dullinger and the motion carried.

### New Business:

- The Fall Newsletter was discussed, and topics were picked.

### Other Township Business:

- **Correspondence** – was discussed and included a Cass County building report, update for Local Board of Appeal/Equalization training, and Cass County Association of Townships Zoom invite.

- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 024810 to 024817 and EFT claim numbers 091621-1 and 091621-6 in the amount of \$32,368.43 and the payroll numbers 024818 to 024821 in the amount of \$3,391.58 for a total of \$35,760.01** seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Other Business** – included the following.
  - Chairman Booth recommended that a sub-committee be developed for the Broadband project in Sylvan. Supervisors Booth and Bennett from The Board will be joined by Kristy from CTC and another to-be-determined member from the Planning Commission.
  - Clerk Ruggles recommended a new one-page mailing option for Public Hearing notices this would match how Cass County does theirs; the Board agreed.
  - Cass County Association of Townships Election Ballots were provided, and The Board voted; Clerk Ruggles will send it back in.
  - Lion’s Club recommendations will be reviewed as they come in at the Board meetings and Clerk Ruggles will provide a list to the Lion’s Club monthly.

**Adjournment:** Supervisor Schmit **moved to adjourn**, seconded by Supervisor Adelman-Dullinger and the motion carried with the meeting adjourning at 9:12 pm.

Minutes submitted by,

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Jenna Ruggles, Clerk

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Greg Booth, Chair

These minutes were approved as presented on October 7th, 2021 by Supervisor Adelman-Dullinger, seconded by Supervisor Bennett and the motion carried with Supervisors Bennett, Adelman-Dullinger, Johnson, Schmit and Booth.

Amendments: None

Date: 10.7.2021