

Regular Board of Supervisors Meeting Minutes **Thursday October 21st, 2021**

Note: This meeting was recorded and will be kept in electronic records with the minutes.

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Bob Johnson, Greg Bennett, and Clerk Jenna Ruggles. Supervisor Arlene Schmit had an excused absence. Road Engineer Bryan Drown was present from Bolton & Menk. No residents were present, and no sign-in sheet attached due to COVID-19.

Agenda: Supervisor Johnson **moved to approve the agenda as presented**, seconded by Supervisor Bennett and the motion carried.

Clerk/Treasurers Report:

- **October 7th, 2021 Meeting Minutes** – Supervisor Bennett **moved to approve the minutes as corrected**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Public Input: There was none at this time.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – presented the Final Pay Estimate #2 from Anderson Brothers for 17th Avenue. Supervisor Bennett **moved to approve and pay the Final Pay Estimate #2 from Anderson Brothers for \$4,424.83**, seconded by Supervisor Johnson and the motion carried. Mr. Drown also let the Board know that we should be seeing the final estimate for the Shady Hollow Road projects this year as the seeding is looking good. He also said that the survey on 26th is almost completed and so is the survey for the 134th Ave with turnaround, so he should be able to get us an estimate for that paving project soon, which will include Zebroski Acres.
- **Road Supervisors reported** –
 - **Supervisor Bennett** reported that we received compliments and a thanks from a resident on Lake Avenue.
 - **Supervisor Johnson** reported that there was a large hole in West Gull River Rd and that there are some dangerous areas near the ditch area that he will get ahold of either BNSF or MN DOT to discuss options to correct it. He also reported that Alfalfa Lane is fixed, a new stop approach sign went up on 24th, the driveway on River Lane is being fixed, and he checked out the light concern on Prairiewood and they are security lights that are located on the houses in that neighborhood. He also talked about East Ridge Road plowing issue and that he met with the resident and will be meeting with Brad Holmvgig as well to discuss different possibilities.
 - **Supervisor Adelman-Dullinger** reported that there is a large + sign painted on Upper Sylvan Road; the Board is not sure why – but they will be watching the area.
- **ATVs in the Township** – Supervisor Adelman-Dullinger also reported that she read through the ATV ordinance that the Board was looking at. She feels we should not punish all riders for issues that some riders are causing and would like to investigate other options such as ATV knowledge classes/seminars or a safety day. Supervisor Adelman-Dullinger will reach out to the Sheriff's department and possibly the DNR about different options to consider. Maybe an article in the next

newsletter being a bit strict stating that if issues continue Sylvan may have to look at an Ordinance. It was mentioned that the Sheriff's office used to send a representative to our meeting sometime and the Board would like Clerk Ruggles to reach out and ask them to attend again. Supervisor Bennett will look into who the DNR representative is for our Township and then we can invite them to a meeting or two as well.

- **Road Mileage List** – was approved to send to Cass County.
- **PC Report** was provided and discussed. The Planning Commission asked the Board if they feel the Comprehensive Plan should be updated and if we should hire a consultant; the Board agreed that we should work on updating it and would like to get a grant before we hire a consultant. The Board would like to have the PC's grant committee work on finding a grant for this, then finding a consultant.
 - The PC provided the Board with a letter that they sent out to LJ's Auto asking him to come into a PC Meeting.
 - The PC also provided a draft letter they feel the Board should send out to Swede's Auto Repair owner regarding the change in his business, which was approved to be sent.

New Business:

- **Newsletter** was distributed and approval will be given through email to the clerk prior to 10/27/2021.
- **STR Fire Inspection** sheet was reviewed, and the Board would like to see our logo and a fire logo on it.

Other Township Business:

- **Correspondence** – was read including census information, Cass Co Association of Townships Fall Conference minutes, and Cass Co Emergency Management MHMP meeting summary.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 024862 to 024869 and EFT claim numbers 102121-1 and 102121-3 in the amount of \$231,709.58 and the payroll numbers 024858 to 024861 in the amount of \$3,565.89 for a total of \$235,275.47** seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Other Business** – included the following.
 - **Estimate Central Lakes Computers** – Supervisor Bennett **moved to accept the estimate of \$400 from Central Lakes Computers to move cords to side room**, seconded by Supervisor Johnson and the motion carried.
 - **Broadband Committee** will be meeting on Wed. Oct. 27th at 2:30pm.
 - **Kramer Lake** Conservation Plan is in the final stages and an account has been setup on the LMOHC reporting site.
 - Supervisor Bennett had the Board reflect on all the accomplishments that this current Board has made. It was mentioned about how well this current Board works together and gets things done in a timely manner without issues.

Adjournment: Supervisor Bennett **moved to adjourn**, seconded by Supervisor Adelman-Dullinger and the motion carried with the meeting adjourning at 8:17 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as amended on November 04, 2021 by Supervisor Adelman-Dullinger, seconded by Supervisor Johnson and the motion carried with Supervisors Bennett, Adelman-Dullinger, Johnson, Schmit and Booth.

Amendments: Add more detail to the Prairiewood residents lighting concern comments from Supervisor Johnson.

Date: 11/04/2021