

Regular Board of Supervisors Meeting Minutes **Thursday November 4th, 2021**

Note: This meeting was recorded and will be kept in electronic records with the minutes.

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 6:30 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Bob Johnson, Arlene Schmit, Greg Bennett, and Clerk Jenna Ruggles and Faith Broberg were on Zoom. No residents were present, but Chief Deputy Sheriff, Bryan Welk and PC Chair, Dave Johnson were present.

Agenda: Supervisor Bennett **moved to approve the agenda as presented**, seconded by Supervisor Johnson and the motion carried.

Clerk/Treasurers Report:

- **October 21st, 2021 Meeting Minutes** – Supervisor Adelman-Dullinger **moved to approve the minutes as corrected**, seconded by Supervisor Johnson and the motion carried.

Public Input: Included discussions with Chief Deputy Sheriff Bryan Welk regarding 4-wheeler issues around Sylvan and possible solutions. It was discussed that he feels a community outreach day along with some increased patrols in the area. Discussions also included wake boats and damage they can cause. Ideas about no wake zones was talked about in a couple areas on the river. Chief Deputy Sheriff Welk will reach out to his department about the community outreach idea and to see if there are other communities experiencing the same issues, and if they have had any luck correcting them.

Planning Commission Chair, Dave Johnson was present to discuss a meeting that he had with potential Short-Term Rental – Birchwood Properties and Levy Bergstrom. Mr. Johnson explained that there are a few potential conflicts or loopholes that he sees with our current ordinance. First, he would like to see a definition of Non-Profit listed out in the ordinance. Second, he is wondering if there is a way to change the verbiage to help eliminate the possibility of someone having 2 STRs, one under their name and one under a business name. Third he is concerned about dock sharing. After some discussion Supervisor Bennett **moved to have the Township Attorney, Mr. Person, review and add to any changes that the Planning Commission sees and makes during their review of the Ordinance**, seconded by Supervisor Johnson and the motion carried.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – was not present, but left an email indicating the Shady Hollow project is completed and the final pay estimate will be available for the next meeting.
- **Road Supervisors reported** –
 - **Supervisor Johnson** reported that he is waiting for more information from MNDot (but they did fix some erosion there) and the Railroad regarding the corner of 210 & West Gull River Road. He would like the Board to consider an asphalt approach on each side of this road. Discussions also included the couple houses on River and 130th that letters were sent to correct some ROW items. Supervisor Johnson brought up a pit area that looks like an ATV track off River Lane and how the entrance to it is wrecking our ROW. Mapleton Road has a tree in the right-away that Supervisor Bennett and Johnson will go check on to see if it is in Sylvan Township or in Baxter.

- **Supervisor Schmit** reported that there is a mailbox on 43rd that needs to be removed. Beaver Dam Rd had a complaint of water being high; 2 of the pipes are sticking far out of the culvert and needs to be fixed. Supervisor Schmit wants to discuss Clark Drive turnaround with Holmvgig representative as she talked to Brad Holmvgig, and he was going to contact Supervisor Booth when he goes out to fix Clark Drive turnaround. There is a tree on the side of Spring Road.
- **Supervisor Adelman-Dullinger** asked about delineators and if we take them down in the winter because she had seen one down.
- **Supervisor Bennett** reported that the road salt was delivered, and they delivered all instead of just the early distribution amount. He spoke with Brad Holmvgig, and Mr. Holmvgig would like to purchase the extra from us.
- **Pillager Lake Park Report** was provided and discussed that the park is closed except for the docks and pier to still come out later.
- **Fire Report** was provided and discussed, including that there is a possible “Burn House” in Sylvan that they are looking at for late this year or early next year.
- **Legacy Grant Report** was provided and discussed. The team is now around the 75% mark and will be presenting to the MN Historical Society on November 30th.
- **Broadband update** was given that we had a good first committee meeting with CTC and the County. We are still short on funds for starting a project in Sylvan, but we have a few more ideas than before. Supervisor Booth indicated that he had called the State Broadband Office to ask about other possible grants, they indicated that the MN Map of coverage was updated. Specifically in our area where Charter is the provider.

New Business: None at this time.

Other Township Business:

- **Correspondence** – was read including the Cass County Sheriff’s report and Cass County building reports.
- **Review Claims** – Supervisor Adelman-Dullinger **moved to approve claim numbers 024891 to 024903 and EFT claim numbers 110421-1 and 110421-13 in the amount of \$13,908.23 and the payroll numbers 024885 to 024890 in the amount of \$5,239.18 for a total of \$19,147.41 – Check numbers 024870 through 024876 were voided due to a printing error**, seconded by Supervisor Bennett and the motion carried.
- **Other Business** – included the following.
 - CPR Class – a new date of December 16th at 6pm was picked.

Adjournment: Supervisor Bennett **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 8:27 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair



These minutes were approved as amended on November 18, 2021 by Supervisor Schmit, seconded by Supervisor Adelman-Dullinger and the motion carried with Supervisors Bennett, Adelman-Dullinger, Johnson, Schmit and Booth.

Amendments: Corrections on the Road Supervisors reports – goes – instead of went on Supervisor Schmit & on Supervisor Adelman-Dullinger changed from sometimes to in winter and changed or to because she saw one down.

Date: 11.18.2021