

**Regular Board of Supervisors Meeting Minutes**  
**Thursday November 18<sup>th</sup>, 2021**

*Note: This meeting was recorded and will be kept in electronic records with the minutes.*

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 6:30 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Yvette Adelman-Dullinger, Bob Johnson, Arlene Schmit, Greg Bennett, and Clerk Jenna Ruggles. Road Engineer Bryan Drown was present on Zoom from Bolton & Menk. Residents present on Zoom included Greg Meehan and Sally Volner; no sign-in sheet attached.

**Agenda:** Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Adelman-Dullinger and the motion carried.

**Clerk/Treasurers Report:**

- **November 4<sup>th</sup>, 2021 Meeting Minutes** – Supervisor Schmit **moved to approve the minutes as corrected**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **October 2021 Financials** – Supervisor Schmit **moved to approve the financials as presented for October 2021**, seconded by Supervisor Adelman-Dullinger and the motion carried.

**Public Input:** There was none at this time.

**Old Business/Reports:**

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – presented the Final Pay Estimate #2 from Anderson Brothers for the Shady Hollow & Prairiewood/Prairie Star roads project. Supervisor Bennett **moved to approve and pay the Final Pay Estimate #2 from Anderson Brothers for \$13,918.85**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **Road Supervisors reported** –
  - **Supervisor Johnson** reported that he has not had a sit down with Brad Holmwig yet, but he is still planning on that when Brad Holmwig gets back from vacation. He discussed that the Gull River Road has been fixed, MNDot added some class 5 mix to the ditch area and Supervisor Johnson added some of that mix to the pothole in the middle of West Gull River Road. He also reported that he went out to East Lake Ridge Road after it snowed to see how the plowing was. He plowed out an area of concern by the residents there and is planning on discussing this with Brad Holmwig when they meet.
  - **Supervisor Schmit** reported that the culvert at Beaver Dam Road was plugged up inside and the mesh screens were torn out. She talked with Holmwig Excavating regarding this and they will have to fix it next Spring; but they have placed some poles in front of the openings to help deter the beavers from building in there. Supervisor Schmit also reported that she would like to cancel the grading work order, Clerk

Ruggles will let Holmwig know in the morning. She also has a new work order going in tomorrow for some down trees on Hardy Lake Road and 13<sup>th</sup> Avenue.

- Discussions regarding mailboxes was had – Mailboxes are replaced by Sylvan Township if they are on a swing-away post and the plow itself hits the mailbox. If it is not on a swing-away post and the plow itself hit the mailbox our current contractor will replace the mailbox.
- **Septic Check** estimate was received for the community septic project on 26<sup>th</sup> Avenue. Supervisor Bennett **moved to approve the estimate of \$24,456 to come out of the ARPA grant funds to have Septic Check design a community septic plan for 26<sup>th</sup> Avenue**, seconded by Supervisor Adelman-Dullinger and the motion carried.
- **PC Report** was provided and discussed.
  - **Planning Commission Recommendations** to approve the letters of interest and to approve the Annual Application for Sylvan Point Short-Term Rentals were discussed. Supervisor Bennett **moved to appoint Vickie Kettlewell, Terry Quick, and David Skogen to another 3-year term on the Planning Commission based on their letters of interest they provided**, seconded by Supervisor Adelman-Dullinger and the motion carried. Supervisor Adelman-Dullinger **moved to approve the Annual Short-Term Rental Application for Sylvan Point, LLC for the year 2022**, seconded by Supervisor Schmit and the motion carried.
  - Supervisor Bennett discussed the response from our Township Attorney regarding the wording in Ordinance and regarding non-profits. The attorney stated “One lot owned by Greg and another ABC, LLC that is owned by Greg is 2 owners even if we know same guy - trying to say otherwise in ordinance would be overturned. I don’t think we care if they share stuff. What we care about is that each home (no matter who owns) follows rules on septic, number of guests, parking.”

#### **New Business:**

- None at this time.

#### **Other Township Business:**

- **Correspondence** – was read including a letter from the Alzheimer Support group asking for us to add them to our website. The Board agreed to add them and our other contracted resources to our website.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 024908 to 024917 and EFT claim numbers 111821-1 and 111821-3 in the amount of \$46,273.96 and the payroll numbers 024904 to 024907 in the amount of \$3,688.97 for a total of \$49,963.93** seconded by Supervisor Johnson and the motion carried.
- **Other Business** – included the following.
  - **Lions Request** – we received an anonymous request for a Pillager resident and the Board will pass this onto the Pillager City Council and Clerk Ruggles will pass this onto the Lions Club.

**Adjournment:** Supervisor Schmit **moved to adjourn**, seconded by Supervisor Adelman-Dullinger and the motion carried with the meeting adjourning at 7:35 pm.

Minutes submitted by,

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Jenna Ruggles, Clerk

\_\_\_\_\_  
Greg Booth, Chair

These minutes were approved as amended on December 02, 2021 by Supervisor Schmit, seconded by Supervisor Johnson and the motion carried with Supervisors Bennett, Johnson, Schmit and Booth.

Amendments: Clarification on supervisor's road reports and correct of road names was provided.

Date: 12.02.2021