**Annual AWAIR Meeting Minutes**

**Thursday, December 02, 2021**

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Annual AWAIR meeting to order, and the Pledge of Allegiance was said at 6:15 pm. Roll Call included Supervisors Arlene Schmit, Greg Bennett, Greg Booth, Bob Johnson who were present and Yvette Adelman-Dullinger had an excused absence. Clerk/Treasurer, Jenna Ruggles and Faith Broberg, Deputy Clerk Colleen Putnam, and Administrative Assistant Lydia Marohn were also present. Planning Commission Members Dave Skogen, Vicki Kettlewell, and Terry Quick were present along with Tina Jackson cleaning personnel.

**Agenda:** Supervisor Bennett **moved to approve the agenda**, seconded by Supervisor Johnson and the motion carried.

**Clerk/Treasurers Report –**

**Minutes –** Supervisor Bennett **moved to approve the Annual AWAIR Meeting minutes from December 3, 2020**, seconded by Supervisor Schmit and the motion carried.

**Old Business –**

**Injury Reports for 2021 –** None to report.

**New Business –**

**New Hazards Identified for 2022** included the following.

* Heaters in the far pole shed need to be disconnected and cleaned, as there was lots of rodent droppings and nests found around them. Clerk Ruggles will call Horizon Heating to get the heaters disconnected.
* With the Covid-19 Pandemic – the Township has continued to follow required protocols from CDC and MN Health Department. The Township’s Preparedness Plan is still in effect and is available in the Town Hall for viewing.

**Precautions Taken for 2022** included the following.

* Northland Fire Protection was in to check the fire extinguishers in May of 2021.
* Supervisor Johnson replaced batteries in the smoke alarms in May of 2021.
* The Township also upgraded its security system with People’s Security in 2021.

**Adjournment –** Supervisor Bennett **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 6:21 pm.

Minutes Submitted by,

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Jenna Ruggles, Clerk/Treasurer Greg Booth, Chairman

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_