

## **Regular Board of Supervisors Meeting Minutes** *Thursday April 7<sup>th</sup>, 2022*

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Keith Card, Bob Johnson, Greg Bennett, Arlene Schmit and Clerk Jenna Ruggles. Road Engineer Bryan Drown was present from Bolton & Menk. No residents were present, and no sign-in sheet attached.

**Agenda:** Supervisor Card **moved to approve the agenda as amended**, seconded by Supervisor Schmit and the motion carried.

### **Clerk/Treasurers Report:**

- **March 17<sup>th</sup>, 2022 Meeting Minutes** – Supervisor Schmit **moved to approve the minutes as corrected**, seconded by Supervisor Bennett and the motion carried.
- **March 17<sup>th</sup>, 2022 Closed Meeting Minutes** – Supervisor Bennett **moved to approve the closed minutes as presented**, seconded by Supervisor Card and the motion carried.
- **March 2022 Financials** – were provided and reviewed. Supervisor Card **moved to approve the March 2022 Financials**, seconded by Supervisor Johnson and the motion carried.
- **Quarterly Budgets and new budget spreadsheet** were provided to the Board for review with any discussion at the next meeting.

**Public Input:** There was none at this time.

### **Old Business/Reports:**

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – presented his findings and estimate for the Crow Drive road-takeover request. Mr. Drown explained that the price of materials right now is shocking. He also showed some pictures of the road. Mr. Drown let the Board know that he would be here in the morning for the bid opening for the 2022 Township Road Improvement project. Supervisor Schmit reported that she had heard back from Anderson Brothers on the specs on the first part of Hardy Lake Road and it is a 10-ton road.
- **Road Supervisors reported** –
  - **Supervisor Schmit** reported the following –
    - She created a work order for Holmwig to replace/repair some mailboxes as there was damage done to some in Searcyville and she included the previous list of posts that were not able to get in the ground due to winter.
    - She also reported that there is a Basketball Hoop in the road right-of-way over in Searcyville as well as several vehicles and campers. She reported that she could see where the plow was having to go around them all winter. She would like a letter to be sent to the resident.
    - Another parcel in Searcyville has several cars in their yard, roughly 15-20.

- Supervisor Schmit also reported that she checked on Beaver Dam Road culvert, and it is flowing good.
- Crow Wing River Drive, Reynolds – has a ton of bundled wood that was delivered and is possibly in the road right-of-way, Supervisor Schmit would like to have another Supervisor drive by this and look.
- Supervisor Schmit also reported that Mr. Frank is back at selling from his home.
- She also reported that the big lodge out in Bigwater that has cabins on the property is being rented out for weddings and the cabins are also being rented out. This is advertised on Facebook and Supervisor Schmit will get the fire number so we can send a letter out to them.
- Cass County asked for the amount of Calcium Chloride and Salt that was used in Sylvan – after discussion it was decided that Clerk Ruggles will send them 63 tons of Salt and the exact amount of Chloride from the invoice.
  - **Supervisor Johnson** reported that he had a driveway permit request for West Gull River Road, and he had a tree that went down over Lake Placid Boulevard.
- **Legacy Grant report** was provided. Supervisor Card **moved to have the Township pay for the 2 rental fees at the CTC Center totaling \$100 and to set the date for the first History Series/Legacy Grant final presentation on June 28<sup>th</sup>, 2022, starting at 6pm**, seconded by Supervisor Bennett and the motion carried. The Board all agreed that we should advertise this in the Brainerd Dispatch and on our website.
- **Fire Report** was provided and discussed along with the new budget. Supervisor Bennett asked if Supervisor Johnson could find out more on the Fire funds that are being donated to the school. He had a resident that ask him about this. Supervisor Johnson believes that the funds from the gaming organization are the funds that go to the school – but he will double check.
- **CTC Broadband** letters of support were requested from Sylvan Township as CTC has found a new grant opportunity for the West Gull River area of the Broadband Project. Supervisor Bennett **moved to have Chair Booth sign the 2 letters of support for the Congressional Directed Spending for Broadband Grant in the West Gull River area with CTC going to the Senate and House representatives**, seconded by Supervisor Card and the motion carried. Discussions continued that CTC has started working on Phase 1 of the Broadband project in Sylvan Township in the Gull River South area.

#### **New Business:**

- **Audit Request letters** were reviewed and will be mailed out this next week.

#### **Other Township Business:**

- **Correspondence** – was read including The Cass County Newsletter, Cass County Permit Log, Northland Fire report, IRS letter, and Cass County Bridge Inspection report.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 025067 to 025084 and EFT claim numbers 220407-1 and 220407-13 in the amount of \$30,464.64 and the payroll numbers 025053 to 025066 in the amount of \$6,386.21 for a total of \$36,832.85** seconded by Supervisor Johnson and the motion carried.

- **Other Business** – included the following.
  - **Camp Ripley** date change – New Date: June 2<sup>nd</sup>, 2022, at 7pm.
  - **Pitney Bowes Surge Protector** – Supervisor Bennett **moved to purchase the Lifetime Power Surge Protector for the new Mail Station costing \$105**, seconded by Supervisor Johnson and the motion carried.
  - Supervisor Card let the Board know that he attended a Skywarn class earlier that day. He also discussed 3 other trainings that he would like to take on the MAT website.

**Adjournment:** Supervisor Schmit **moved to adjourn**, seconded by Supervisor Bennett and the motion carried with the meeting adjourning at 8:50 pm.

Minutes submitted by,

\_\_\_\_\_  
Jenna Ruggles, Clerk

\_\_\_\_\_  
Greg Booth, Chair

These minutes were approved as amended on April 21, 2022 by Supervisor Schmit, seconded by Supervisor Card and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 04.21.2022