

Regular Board of Supervisors Meeting Minutes **Thursday May 19th, 2022**

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Keith Card, Bob Johnson, Arlene Schmit and Clerk Jenna Ruggles. Supervisor Bennett had an excused absence arriving late at 7:25pm. Road Engineer Bryan Drown from Bolton & Menk & Jason Wynn from Holmwig Excavating were present. Residents Alan Petrusson and Brian Smith were present, and the sign-in sheet is attached.

Agenda: Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Card and the motion carried.

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from May 5th, 2022 as presented**, seconded by Supervisor Johnson and the motion carried.
- **Road Review Meeting Minutes** – Supervisor Bennett **moved to approve the road review meeting minutes from April 30th, 2022 as presented**, seconded by Supervisor Card and the motion carried.
- **CDs** – The Board discussed that we have another CD at MidMinnesota FCU that will be full term the end of August; it is recommended to renew the CD at Pine River State Bank with the better interest rate and then review in August the second CD. Supervisor Bennett **moved to renew the CD at Pine River State Bank for another 12-months with interest rate of .6%**, seconded by Supervisor Johnson and the motion carried.

Public Input: Alan Petrusson was present and asked the Board if they could bring in some class 5 to Rainwater Circle. Mr. Petrusson claimed that The Township abandoned the road some 20 years ago. Chair Booth let Mr. Petrusson know that The Township cannot use funds to maintain or provide work on non-township roads. Discussion continued as to why Mr. Petrusson was asking for the help and about the surrounding area. Brian Smith was also present and presented The Board with a letter and invoice for a claim of losses he had due to Sylvan Township. Mr. Smith had been emailing Clerk Ruggles, Chair Booth, and the Township Attorney, Brad Person, claiming The Township was an incorporated business due to having a DUNS number. The correspondence went back and forth a couple times indicating that The Township is a Government Entity and not an Incorporated Company as Mr. Smith believes. Mr. Smith presented a letter to The Board accompanied with an invoice for a claim of his losses and suffering. Mr. Smith left prior to The Board opening his letter/invoice and therefore The Board agreed that Supervisor Bennett would pass this along to our Township attorney to follow up on.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – was present and asked if May 24th at 2pm would work for a Pre-Construction meeting with Anderson Brothers for the 2022 Road Improvement Project. The Board said yes, and Supervisors Card and Bennett will attend. Discussions included that The Board would be fine with Anderson Brothers splitting the project time up one road at a time if they finish one road before they start the next. Mr. Drown also asked more about 43rd Avenue and the crack through the road. This was discussed and Mr. Drown will go check it out and will work with Knife River regarding the warranty from last year's road project.

- **Road Supervisors reported –**
 - **Supervisor Schmit** reported that she has been in contact with MPL regarding an extension on an easement on Barnett Rd for the current hammerhead turnaround. She asked Clerk Ruggles to provide him with a map of the road and the number of feet we would like to extend the hammerhead. She also started a discussion regarding Golf Course Circle and Pinto Pass in the Bigwater area. She feels that we need to do some ditch work to correct a flowage problem as there is standing water in all ditches and going over our roads, residents' driveways, and into their yards. After some discussion from the supervisors, Mr. Drown, and Jason Wynn (Holmvig Excavating) it was decided to have Mr. Drown review in depth and provide the Town Board with a plan and cost estimate for the project.
 - **Supervisor Johnson** discussed the training on the Survey123 app and the recent storm and damages we had in Sylvan.
 - **Supervisor Bennett** reported that he spoke with the new person at Septic Check and there will be a meeting at 26th Avenue on June 9th at 10 am with the residents, Septic Check, Supervisor Bennett, Supervisor Card, and Supervisor Johnson.
- **PC Report** was provided and discussed. They had a shorten meeting due to the power outage. They discussed the changes for Sylvan Ordinances and Supervisor Schmit **moved to have a Public Hearing on July 7th, 2022 at 6pm with the Regular Board meeting to follow to discuss changes and amendments to the Sylvan Commercial Ordinance, Short-term Rental Ordinance, and the Driveway and Roads Ordinance**, seconded by Supervisor Card and the motion carried.
- **MPL reply** from the last meetings inquires from Mr. Cox was received and The Board asked Clerk Ruggles to send the responses to Mr. Cox.
- **Baxter Snowmobile Trail** was discussed again with the addition that Mr. Jensen had to also get approval from the City of Pillager for 37th Ave. After discussion, was decided that Supervisor Bennett will reach out to Mayor Mattheisen from Pillager to have a conference call with Mr. Jensen.

New Business:

- **Gull River Cemetery Association** – Supervisor Card announced that he has joined the Cemetery Board. Supervisor Bennett **moved to allow the Cemetery Association to utilize The Town Hall as a back-up location on Memorial Day if weather does not cooperate with their celebrations and Chair Booth would open and lock up if needed**, seconded by Supervisor Schmit and the motion carried.

Other Township Business:

- **Correspondence** – was read including the History Series flyer, Fairview's Community Day Celebration, and the Capital Credits that were received from Crow Wing Power.
- **Review Claims** – Supervisor Card **moved to approve claim numbers 025119 to 025121 and EFT claim numbers 220519-1 and 220519-4 in the amount of \$3,387.94 and the payroll numbers 025116 to 025118 in the amount of \$2,808.86 for a total of \$6,196.80** seconded by Supervisor Bennett and the motion carried.
- **Other Business** – included the following.
 - There was some discussion on Water Street and Mr. Larson's concerns.
 - Supervisor Bennett let the Board know that Mayor Mattheisen of Pillager indicated they could possibly be interested in getting a shared police officer for the City or Pillager and Sylvan Township. Supervisor Bennett will reach out and ask the mayor to join us at a meeting to discuss further.

- Follow-ups included that Supervisor Bennett would reach out to Town Attorney, Brad Person, on some new and outstanding questions. Supervisor Booth contacted Camp Confidence and they will pick up the old board table next week. Supervisor Schmit asked about the motorized vehicles in the road right-of-ways – said she was approached by the Andersons; this is added to an upcoming Board meeting for more discussion.

Adjournment: Supervisor Bennett **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 9:32 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on June 02, 2022 by Supervisor Schmit, seconded by Supervisor Card and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 6/2/2022