

Regular Board of Supervisors Meeting Minutes **Thursday May 5th, 2022**

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Keith Card, Bob Johnson, Arlene Schmit and Clerk Jenna Ruggles. Supervisor Greg Bennett had an excused absence arriving late at 8:15pm. Residents present included Brad Jensen - Baxter Snowmobile Club, Pat Cox, Doug Horn, Tim Lorang, and Dave Johnson - Planning Commission (PC) Chair. The sign-in sheet is attached.

Agenda: Supervisor Card **moved to approve the agenda as presented**, seconded by Supervisor Schmit and the motion carried.

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Card **moved to approve the minutes from April 21st, 2022, as presented**, seconded by Supervisor Johnson and the motion carried.
- **Meeting Minutes** – for the Annual Road Review were received and will be reviewed for next meeting.
- **April Financials** – Supervisor Johnson **moved to approve the April 2022 Financial Statements**, seconded by Supervisor Card and the motion carried.
- **12-month CD at Pine River State Bank** was discussed, and Supervisor Schmit **moved to not renew the CD for another year at Pine River State Bank**, seconded by Supervisor Card and the motion carried.

Public Input:

- **Brad Jensen** from the Baxter Snowmobile Club was present to ask The Board if they could use the road right-of-way on 37th Ave, 125th St, and 33rd Ave. After discussion The Board felt that they would like to have input from the residents on those roads. Supervisor Card **moved to have a Public Meeting with residents to discuss the possibility of the snowmobile trail along 37th Ave, 125th St, and 33rd Ave on June 2nd, 2022, at 6pm with the Regular Board of Supervisors meeting to follow**, seconded by Supervisor Johnson and the motion carried.
- **PC Chair Johnson** updated The Board about Sylvan Lake Park (SLP). Items included that he was going to be having Disterhaupt out doing some work this Saturday. Then there will be a tree planting event on Saturday May 14th for anyone who would like to join. He also stated that he needs more hunters out there as there are too many deer and he needs different material for bud capping as the current stuff gets wet and is no good, the deer have been getting to the newly planted trees. Mr. Johnson also let The Board know that he attended a class at Camp Ripley on controlled burns. He is working with Camp Ripley Sentinel Landscape (CRSL) forester on developing a plan for SLP and some of Sylvan's other properties. Mr. Johnson asked The Board if they had any issues with Hot Rod Ridge having a Car Show in the Commercial Park. Mr. Strege asked because some cars will be on the roads around the shop in the commercial park for the show as well as in the parking lot. The Board did not have any concerns with that and just suggested that Mr. Strege make sure the Sheriff's Department was notified about the event.

- **Pat Cox** was present with questions on extraction use permits for Anderson Brothers Roth Pit. He expressed a list of concerns he had with the Pit area and the uses. The Board explained to him that this pit was a Grandfathered-in business when Sylvan Town Board started doing business permits in Sylvan; but they would look at getting Mr. Cox a copy of any permits they may have.
- **Doug Horn and Tim Lorang** were present from 26th Avenue in hopes of getting an update on the Community Septic project. Supervisor Bennett had previously let Mr. Horn know that he and Supervisor Johnson were going to try to get out there. Later in the meeting after Supervisor Bennett had arrived; it was briefly discussed again, and Supervisor Bennett informed that Septic Check had a change in staff and there should be a new person taking over our project now. This will be added to the next meeting's agenda.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – was not present, but let Clerk Ruggles know that Anderson Brothers said they were looking to start the 2022 Road Improvement Project in late June. Mr. Drown also provided Clerk Ruggles with the Contract for the project. After review Supervisor Schmit **moved to approve signing the contract with Anderson Brothers for the 2022 Road Improvement project on 134th St, Hardy Lake Rd, and Zebroski Acres Ln for \$332,670.10**, seconded by Supervisor Johnson and the motion carried.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported that the driveway on Lower Sylvan Rd was not approved, and she asked PC Chair Johnson to look at it – as it is adjacent property to SLP, and she thought they were trying to go through SLP. The Board felt that Mr. Dimatteo should be informed that he will need to get the area surveyed prior to placing the driveway. She also reported that Sylvan placed the order for Calcium Chloride for this season, and she asked them to come in early June. She also reported that Holmwig was starting to crack seal.
 - **Supervisor Johnson** reported that he doesn't feel that the driveway on Big Pine Cir is completed, and he will be reaching out to him. He also is still waiting to approve a permit on 134th St until he hears back from the contractor.
 - **Chair Booth** reported that he had to go out and clean up some biohazardous waster on River Ln last week. He also reported that there are some large items that were dumped on 120th St in the road right-of-way. After discussion, Supervisors Card and Johnson said they would work together to get them cleaned up. Chair Booth also reported that he had sent that reply email regarding the ATV complaint in the Little Pine area and hasn't heard anything more.
- **Fire Report** was provided, discussed, and is attached to these minutes.

New Business:

- **Gull River Cemetery Association** - Supervisor Card **moved to approve the Gull River Cemetery Association to hold their Annual Meeting at the Town Hall on May 6th, 2022, starting at 7pm**, seconded by Supervisor Johnson and the motion carried.
- **Tour of Lakes** – Supervisor Schmit **moved to allow the Tour of Lakes bike ride to use the Town Hall parking lot on June 4th, 2022, as a stop on their ride and to allow the hose to be available if they choose**, seconded by Supervisor Card and the motion carried.
- **Cass Co. ESD Reclassification Hearing for Paxton** – was discussed and The Board saw no issues or concerns with the reclassification.

- **Corner Store Liquors** – license renewal was provided. Supervisor Card **moved to approve signing the Resolution for the Corner Store Liquors license renewal**, seconded by Supervisor Johnson and the motion carried.

Other Township Business:

- **Correspondence** – was read which including the Cass Co Sheriff’s report.
- **Review Claims** – Supervisor Card **moved to approve claim numbers 025106 to 025115 and EFT claim numbers 220505-1 and 220505-10, skipping 220505-6 in the amount of \$11,484.89 and the payroll numbers 025092 to 025105 in the amount of \$5,062.19 for a total of \$16,547.08** seconded by Supervisor Johnson and the motion carried.
- **Other Business** – included the following.
 - The Board agreed that it was time to get a new MN Flag as our current one is fraying.
 - The Board approved a date change for the Community Day – it will now be on Aug. 27, 2022.
 - Clerk Ruggles was approached by Anderson Brothers regarding having a joint meeting with The City of Baxter, Anderson Brothers, Sylvan Township and MN Power & Light (MPL) regarding some of the ATV issues and the MPL power line corridors. The Board agreed to this, and they will have it open for all Supervisors with 2 for sure attending and ask 1 or 2 PC members to attend.
 - Clerk Ruggles presented The Board with a spreadsheet of items from past meetings called Follow-ups. She thought this would be helpful to everyone, so each Supervisor knows who is working on which items and which items are closed.
 - Chair Booth announced that he is going to run for Crow Wing Power Cooperative Board.
 - Supervisor Johnson let everyone know that the AED is up and ready when we need it.
 - The Board decided that we would keep using the plastic tables in lieu of spending money on a new table. They would also like to donate the old board table to Camp Confidence for their annual rummage sale; Chair Booth will get ahold of them to pick it up.

Adjournment: Supervisor Schmit **moved to adjourn**, seconded by Supervisor Bennett and the motion carried with the meeting adjourning at 9:10 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as amended on May 19, 2022, by Supervisor Schmit, seconded by Supervisor Johnson and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 5/19/2022