

## **Regular Board of Supervisors Meeting Minutes** **Thursday June 16<sup>th</sup>, 2022**

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Keith Card, Bob Johnson, Arlene Schmit and Clerk Jenna Ruggles – Supervisor Greg Bennett was on Zoom until 7:50pm. Road Engineer Bryan Drown from Bolton & Menk, Jason Wynn from Holmwig Excavating, Deputy Travis Collette and Chief Deputy Bryan Welk from Cass County Sheriff's Office, and Township Attorney, Brad Person from Breen and Person were present at the meeting. Residents in attendance included Patrick Cox, Alan Petrussen, and Brian Smith; the sign-in sheet is attached, and Mr. Smith did not sign-in.

**Agenda:** Supervisor Card **moved to approve the agenda as presented**, seconded by Supervisor Schmit and the motion carried.

**Public Input:** Included the following...

- **Mr. Petrussen** inquired about any options for funding to improve Rainwater Drive again. Supervisor Bennett let him know that he and Clerk Ruggles checked with Cass County and at this time there are no grant options for hardship at the County level. Supervisor Bennett **moved to have Sylvan Township create a Hardship Grant opportunity for Sylvan Residents to apply for using the ARPA Funds that were received**, seconded by Supervisor Card and the motion carried.
- Supervisor Bennett provided an update on 26<sup>th</sup> Avenue and how the residents are not going to move forward with the estimate they received from Septic Check as it was too costly.
- **Mr. Cox** asked his legal questions regarding the Anderson Brother's pit (Roth Pit) to Mr. Person – the Board discussed the use change and indicated that they would look at the paperwork they have on file to determine the grandfathered status of the pit. Mr. Cox would like to know who owns Pit Trail and who maintains it. Supervisor Bennett explained that the ownership has not changed; that the owner just changed created an LLC. Mr. Person explained that if the uses of the pit have changed then there should be a new CUP. The Board agreed that if the uses changed there should be a new CUP for Anderson Brothers/Natural Resources Company.

**Clerk/Treasurers Report:**

- **Board Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from June 2<sup>nd</sup>, 2022 Board Meeting as corrected**, seconded by Supervisor Card and the motion carried.
- **Public Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from June 2<sup>nd</sup>, 2022 Public Meeting as presented**, seconded by Supervisor Card and the motion carried.

- **Financials June 2022** – Supervisor Card **moved to approve the June 2022 Financials**, seconded by Supervisor Johnson and the motion carried.
- Supervisor Schmit **moved to change the CD at Pine River State Bank to a 91-day CD with interest rate of 0.10%, starting with the full \$251,580.90 from the prior 12-month CD that came to maturity**, seconded by Supervisor Card and the motion carried.
- Supervisor Card **moved to accept the transfer of funds from the Money Market account in Pine River State Bank; Road and Bridge Fund to the Checking Account at Pine River State Bank in the amount of \$50,000.00**, seconded by Supervisor Schmit and the motion carried.

### Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – was present and let The Board know that Knife River is going to correct 43<sup>rd</sup> Avenue with a 6’ cut-out and patch fill-in with heavy material to correct the crack issue over the culvert area. 143<sup>rd</sup> Street and Zebroski Acres Lane are getting graded this week and next week they will be ready to pave. Anderson Brothers is working with the end resident on Zebroski Acres for a turn around. Mr. Drown also let The Board know that he had some concerns finding a good solution for the Pinto Pass area and the elevation issues. He suggested The Board do a survey of the area. Supervisor Card **moved to have Mr. Drown/Bolton Menk have a land survey compiled for the Pinto Pass area to determine elevation**, seconded by Supervisor Johnson and the motion carried.
- **Road Supervisors reported** –
  - **Supervisor Schmit** reported that she is going to create a work order to bring in some Class 5 sand and the grader because we are set to have Calcium Chloride laid down on June 23<sup>rd</sup>. She also indicated that she requested an estimate from Holmwig for Pillager Dam Rd – to bring in some gravel and that she is creating a work order for a washout on West Sylvan and other roads.
  - **Supervisor Johnson** reported that he inspected a driveway on 134<sup>th</sup> Street and it is good. He also reported that the new streetlight on West Sylvan is up and that there were trees down over West Gull River Road, and a work order was put in to get it cleared.
- **Fire Report** was provided and discussed. Supervisor Johnson announced that Tom Youngblom was named MN Firefighter of the Year.
- **PC Report** was tabled until next meeting.
- The Board decided that they would put the discussions for the Potlatch land on hold until after the vision session that will be held this fall.
- Mr. Smith was present, and Chair Booth asked him if he wanted to talk about his requests that he submitted to The Township. Mr. Smith did address The Board asking about proof that Sylvan Township is not a corporation and that he wants to know what law gives Sylvan Township the right to take away his rights. Mr. Person, Township Attorney, addressed Mr. Smith letting him know that the Township’s Ordinances outline the regulations for the Township residents and businesses. He explained that if he doesn’t agree with it, he can challenge it by going to The Board and then if that is unsuccessful, he can take The Township to court.

**New Business:**

- **Auditor response** was tabled until July 21<sup>st</sup>, 2022.
- **Request re: Frontier Cemetery** was sent, Clerk Ruggles will check with the City of Pillager and look around in the older Township files to see if there is a registry of grave sites for Findagrave.
- **Cass County LRTP** (Long Range Transportation Project) will be meeting on June 28<sup>th</sup> 2022. Supervisors Card and Johnson will attend.

**Other Township Business:**

- **Correspondence** – was read including a complaint regarding the large trucks on Hwy 36 daily,
- **Public Input** – Mr. Smith asked about Board meeting minutes from June 2<sup>nd</sup>, 2022. He indicated that it implies that he signed in – which he did not, so Supervisor Card **moved to approve a correction on the June 2<sup>nd</sup> Board meeting minutes to state that Mr. Smith did not sign in for the meeting**, seconded by Supervisor Johnson and the motion carried.
- **Review Claims** – Supervisor Johnson **moved to approve claim numbers 025155 to 025158 and EFT claim numbers 220616-1 and 220616-4 in the amount of \$12,663.08 and the payroll numbers 025152 to 025154 in the amount of \$3,011.99 for a total of \$15,675.07** seconded by Supervisor Card and the motion carried.
- **Other Business** – there was none.

**Adjournment:** Supervisor Schmit **moved to adjourn**, seconded by Supervisor Card and the motion carried with the meeting adjourning at 8:24 pm.

Minutes submitted by,

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Jenna Ruggles, Clerk

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Greg Booth, Chair

These minutes were approved as amended on July 07, 2022 by Supervisor Schmit, seconded by Supervisor Johnson and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 07.07.2022