

Regular Board of Supervisors Meeting Minutes **Thursday July 7th, 2022**

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and announced that the Pledge of Allegiance was said at the previous Public Hearing. Those present at the meeting were Supervisors Greg Booth, Keith Card, Bob Johnson, Greg Bennett, Arlene Schmit and Clerk Jenna Ruggles. Road Engineer Bryan Drown was present from Bolton & Menk. Residents in attendance included PC Chair, Dave Johnson, Deputy Travis Collett, Alan Petrusson, and Patrick Cox. The sign-in sheet is attached; Patrick Cox declined signing in.

Agenda: Supervisor Card **moved to approve the agenda as amended**, seconded by Supervisor Johnson and the motion carried.

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from June 16th, 2022 as presented**, seconded by Supervisor Johnson and the motion carried.
- **Financials** – Supervisor Card **moved to approve the June 2022 Financials as presented**, seconded by Supervisor Bennett and the motion carried.
- Supervisor Schmit **moved to transfer funds totaling \$100,000 from the Pine River Checking Account into the Pine River Money Market Account; half in Road and Bridge Fund and half in the General Fund**, seconded by Supervisor Bennett and the motion carried.
- **Quarterly Budgets** – were provided for The Board to review.

Public Input: Included Alan Petrusson asking about the Hardship Grant that was mentioned at the last Board meeting. Discussion on this was later in the meeting.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – Mr. Drown provided an update on the 2022 Road Project and the Pay Estimate #1 for approval. He let The Board know that both 134th and Zebroski Acres have been paved and there were only minor items left to do on those roads. Supervisor Card **moved to approval of the Pay Estimate #1 from Anderson Brothers in the amount of \$106,068.59 for the 2022 Road Project**, seconded by Supervisor Bennett and the motion carried. Mr. Drown also reported that Knife River has patched the area on 43rd Ave which The Board asked to be corrected. Mr. Drown also brought a survey of the Pinto Pass area and recommended a culvert be put in under Pinto Pass to help correct the drainage issues that area is seeing.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported the following...
 - There is an area on Zebroski Acres Lane that has a washout, she also asked Mr. Drown about bump-outs, she thought it was something that The Township also had done but hasn't seen any on the last few roads.
 - She would like an estimate from Holmvgig to put in a culvert under Pinto Pass and The Board agreed.
 - She received a call from Bolton and Link who let her know they would be doing traffic counts near the railroads on 45th, 33rd, and W. Gull River Rd.

- Mr. Dimatteo had his survey done and he is ready for someone to review it for the driveway permit.
- There is more wood in the Reynold's residence in the road right-of-way and they haven't clean out the previous wood yet. She will keep an eye on this.
- Mr. Frank has brought all items back to his residence and has had buyers coming to his home. She will keep an eye on this, as it is fair time.
- The Calcium Chloride treatment is possibly going to be on July 20th.
- **Supervisor Johnson** reported the following...
 - He was out doing Survey123 assessments at the end of last month which we qualified for with FEMA with about \$12,000 in damages.
 - He reached out to MN Power regarding a resident complaint on the semi traffic turning by the Town Hall and taking that way to the project area.
 - He was also wondering about a driveway permit he did on 135th – as it is not a Township road. Clerk Ruggles reported that Deputy Clerk Putnam is also looking into this.
- **Supervisor Card** reported that PC Chair Johnson asked if he would like to go drive all the roads with him and take care of some miscellaneous branches blocking road signs. They will be doing that in the next week or so.
- The driveway permits list was provided.
- **Fire Report** was discussed and is attached.
- **Frontier Cemetery** request was discussed that the information that Clerk Ruggles found would be great to send over for the request.

New Business:

- **Frontier IRS Mileage Rate increase** was discussed. Supervisor Schmit **moved to continue with the increased IRS Mileage Rate for the Township at \$0.625**, seconded by Supervisor Card and the motion carried.
- **Broadband Access Grant** – CTC is applying for a large state grant that will help bring another 300 plus homes internet service in Sylvan Township. They would like a Resolution from us with a commitment of funds.
- **Short-Term Rentals** – There was a resident report of a new rental in Sylvan Township. Clerk Ruggles found a couple when reviewing the VRBO site and it was decided to have the Planning Commission send out letters to them.
- **Hardship Grant** opportunity for Sylvan residents was discussed. Supervisor Bennett provided a cover page, supporting document, and application form which the Board agreed looked good and dates were set to open for grant applications from August 15th, 2022 to September 15th, 2022. The grants can range from \$100 - \$2,000 with a maximum total of grants being up-to \$10,000.

Other Township Business:

- **Correspondence** – was read including a letter from the MN Historical Society letting the Township know that the Grant is closed, and final payment will be received within 30 days. A resident complaint regarding the goats on Beaver Dam Road was also discussed and it was decided to send another letter out to the resident.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 025185 to 025221 and EFT claim numbers 220707-1 and 220707-10 in the amount of \$172,520.20 and the payroll numbers 025159 to 025184 in the amount of \$6,670.94 for a total of \$179,191.14** seconded by

Supervisor Schmit and the motion carried. Supervisor Bennett **moved to deny all claims to date from Mr. Smith/Lightning Motorsports Inc. that were received to date**, seconded by Supervisor Johnson and the motion carried.

- **Other Business** – none.

Adjournment: Supervisor Bennett **moved to adjourn**, seconded by Supervisor Schmit and the motion carried with the meeting adjourning at 8:52 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as amended on July 21, 2022 by Supervisor Schmit, seconded by Supervisor Card and the motion carried with Supervisors Card, Johnson, Schmit and Booth.

Date: 7.7.2021