

Regular Board of Supervisors Meeting Minutes **Thursday July 21st, 2022**

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Keith Card, Bob Johnson, Arlene Schmit and Clerk Jenna Ruggles. Supervisor Greg Bennett had an excused absence. Road Engineer Bryan Drown was present from Bolton & Menk and Jason Wynn was present from Holmwig Excavating. Residents in attendance included Patrick Cox and Michele Demel-Holm. The sign-in sheet attached; Patrick Cox declined signing in.

Agenda: Supervisor Card **moved to approve the agenda as presented**, seconded by Supervisor Johnson and the motion carried.

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Schmit **moved to approve the meeting minutes from July 7th, 2022 as presented**, seconded by Supervisor Card and the motion carried.
- **PH Minutes** – Supervisor Johnson **moved to approve the Public Hearing minutes from July 7th, 2022 as presented**, seconded by Supervisor Card and the motion carried.

Public Input: Michele Demel-Holm was present from Pine Tree Haven Dr SW and asked about having the Township take over that road. The Board explained the process and she left with a copy of the Driveway and Road Ordinance outlining the road standards. It was mentioned that she would need to reach out to the Pillager School Board first as they own the land on the west side of the road. No other public input was discussed.

Old Business/Reports:

- **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – Mr. Drown reported to The Board that Anderson Brothers is going to start the Hardy Lake portion of the 2022 Road Paving Project. They would be out next Wednesday to start removal and patching of some areas on the road and then plan on doing the overlay mid-August. He also reported that the wrong area was patched on 43rd Avenue and after discussion The Board agreed to let the road be and review it next year to see if work needs to be done.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported the following...
 - Lower Sylvan driveway for Mr. Dimatteo needs a culvert
 - There are 2 new driveways going in on Nelson Lake Road – no culverts needed
 - Calcium Chloride was laid on July 12th, 2022
 - Holmwig is currently doing cut and patch work in the Township
 - **Supervisor Johnson** reported the following...
 - Driveway on Little Pine Rd with a culvert is going in
 - Driveway on 132nd Street is going in and resident will let the contractor make the call on if it needs a culvert or not, Supervisor Johnson will keep us posted
 - The 135th driveway permit will be fully refunded as the driveway was not on 11th as originally thought – but it was on 135th which is not a Township road

- He received a resident complaint regarding the road contractor's team, it was discussed, and Jason Wynn said he would bring it back to Holmvg
- **Pillager Dam Rd Estimate** was discussed, and Supervisor Schmit **moved to accept the estimate of \$3,975 with The City of Pillager paying half and the project being completed in the fall of 2022**, seconded by Supervisor Card and the motion carried.
- **PC Report** was provided and discussed. Supervisor Johnson reported that Josh Wiskus was in and would like to get a permit for his business. After discussion and reading through the Planning Commission's Recommendations Supervisor Johnson **moved to approve a General Business permit for Pro Detailing LLC contingent on follow through of all recommendations from the Planning Commission**, seconded by Supervisor Schmit and the motion carried.
- **Anderson Brothers Roth Pit** update was provided by Supervisor Schmit as there was a meeting with them earlier in the week. The update report is attached. The Board discussed Pit trail and how Sylvan acquired it when they acquired the land from the County. There are 2 options on what Sylvan can do with the road – 1. They can give an easement to Anderson Brothers and Cass County and maintain the road 2. They can vacate the road and allow Anderson Brothers to take it over. Mr. Cox intervened during The Board discussion with his concerns about the road and the pit and noise issues. Chair Booth will discuss some take away items with the Township Attorney and report back next meeting.
- Supervisor Card **moved to approve Resolution 2022-16 regarding working with CTC on the Broadband project**, seconded by Supervisor Johnson and the motion carried.
- Supervisor Schmit **moved to approved to have the Summer 2022 Flyer printed and mailed out next week by Lakes Printing**, seconded by Supervisor Johnson and the motions carried.

New Business:

- There was a request from a Sylvan resident to connect to The City of Pillager's utilities; Chair Booth advised on the process for this such request and Clerk Ruggles will reach back out to Clerk Blumke with The City of Pillager regarding it.
- Supervisor Card **moved to approve doing ACH Payroll for all regularly paid Township staff**, seconded by Supervisor Johnson and the motion carried.
- Auditor responses were provided; Clasen & Schiessl CPA responded back and let us know that they do not have the staff to take on another governmental audit. After discussion the Board would like Clerk Ruggles to continue to look and see if we can get one more proposal from another firm to compare with the CliftonLarsonAllen proposal.

Other Township Business:

- **Correspondence** – was read including some receipts from the county and donations that were made.
- **Review Claims** – Supervisor Card **moved to approve claim numbers 025227 to 025232 and EFT claim numbers 220721-1 and 220721-8 in the amount of \$61,084.30 and the payroll numbers 025224 to 025226 in the amount of \$3190.02 for a total of \$64,274.32** seconded by Supervisor Johnson and the motion carried.
- **Other Business** – included the following.
 - **Hardship grant** was discussed in further detail on if there would be some parameters setup and what items could classify under the grant. Chair Booth is going to do some research and Clerk Ruggles will model the grant application after Cass County's past grant application.
 - Clerk Ruggles let The Board know that the storm damage assessment for FEMA has reached around \$26,000 after the final invoices were received.

- Supervisor Schmit talked about a pier at Pillager Lake Park and how there is someone interested in buying it. Chair Booth let her know that he would help her research how to go about this.

Adjournment: Supervisor Schmit **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 9:30 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on August 04, 2022 by Supervisor Schmit, seconded by Supervisor Johnson and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 8.4.2022