**Regular Board of Supervisors Meeting Minutes**

***Thursday September 1st*, *2022***

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Bob Johnson, Greg Bennett, Arlene Schmit and Clerk Jenna Ruggles. Supervisor Keith Card had an excused absence. Residents in attendance included Patrick Cox. The sign-in sheet attached; Patrick Cox who declined signing in. Jason Wynn was also present from Holmvig Excavating.

**Agenda:** Supervisor Schmit **moved to approve the agenda as amended**, seconded by Supervisor Bennett and the motion carried.

**Clerk/Treasurers Report:**

* **Meeting Minutes –** Supervisor Bennett **moved to approve the minutes from August 18th, 2022 as presented**, seconded by Supervisor Johnson and the motion carried.
* **Financials –** The Financials for August were tabled until the next meeting.
* **CD MidMinnesota –** Supervisor Bennett **moved to approve putting the remaining funds at MidMinnesota Credit Union into a new 6-month CD at MidMinnesota**, seconded by Supervisor Johnson and the motion carried.

**Public Input:** Greg Booth added public comment to thank the clerks for all the hard work and organization for Sylvan Township’s first Community Outreach Day. All other board members were in agreement.

**Old Business/Reports:**

* **Roads (Bryan Drown, Road Project Engineer, Bolton & Menk)** – was not present but there was an update provided.
* **Road Supervisors reported** –
	+ **Supervisor Schmit** reported the following.
		- 2 driveways were reviewed, one on Happy Go Lucky and one on Nelson Lake Rd
		- Work orders needed for brushing, mowing, and some mesh on the culverts.
	+ **Supervisor Johnson** reported the following.
		- 2 driveways were reviewed, one on 13th Ave and one on Lincoln Ave
		- Work orders needed for River Lane
		- Resident on 13th Ave was inquiring about getting the rest of 13th paved – but after discussion it was determined that because the end of 13th is a shared road with the state for the park that we cannot pave it.
		- Handled a complaint of a tree hanging over West Sylvan – but the tree is not in the Township right-of-way.
	+ **Supervisor Bennett** had 2 compliments on our roads.
	+ **Chair Booth** reported some brushing needed at the intersection of 120th and 13th as well as the other areas discussed.
	+ **Pillager Dam Rd project** was discussed, and Supervisor Bennett **moved to approve a letter of recommendation for the Pillager Dam Road grant application and approval to pay half the application fees and cost share of the project if the grant goes through**, seconded by Supervisor Johnson and the motion carried.
* **Pit Trail** was discussed and how Anderson Brothers has installed speed limit signs on their gates going in and out of the pit. They also have had Knife River put calcium chloride down on the road. New items the Board would like to chat with him about includes if the gate is being locked at night regularly, if there is a way to fix the washouts on the road, or if they could pave the road. Clerk Ruggles will reach out to Anderson Brothers to see if they can attend the next Board meeting.
* Supervisor Bennett **moved to increase the beaver bounty fee for Mark Mortenson to $75 as a contractor or employee**, seconded by Supervisor Johnson and the motion carried.
* Supervisor Bennett **moved to accept the audit proposal from ClifftonLarsonAllen (CLA) for 3 years; 2022 at $14,726, 2023 at $15,803, and 2024 at $16,879**, seconded by Supervisor Schmit and the motion was amended. Supervisor Bennett amended the motion to include **accepting CLA’s audit proposal only for the year of 2022 at $14,726 only if they agree to do a yearly instead of 3 years at a time**, seconded by Supervisor Johnson and the motion carried; then the first motion carried.
* **Pillager Lake Park Report** was provided and is attached.

**New Business:**

* **Minnesota Association of Township (MAT) District Meeting** update was provided by Supervisor Johnson.

**Other Township Business:**

* **Correspondence –** was read including the Cass Co Sheriff’s report.
* **Review Claims –** Supervisor Bennett **moved to approve claim numbers 025298 to 025323 and EFT claim numbers 220901-1 and 220901-9 in the amount of $39,084.63 and the payroll numbers 025283 to 025297 and AP22090101 – AP22090114 in the amount of $8,472.26 for a total of $47,556.89** seconded by Supervisor Johnson and the motion carried.
* **Other Business –** included the following.
	+ There will be training on the Survey123 app at the next board meeting

**Adjournment:** Supervisor Bennett **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 8:27 pm.

Minutes submitted by,

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Jenna Ruggles, Clerk Greg Booth, Chair

These minutes were approved as amended on September 15, 2022 by Supervisor Bennett, seconded by Supervisor Johnson and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 9.15.2022