

Regular Board of Supervisors Meeting Minutes **Thursday October 6th, 2022**

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called The Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Bob Johnson, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Supervisor Greg Bennett had an excused absence. Residents in attendance included Alan Petrusson, Swede Arneson, along with Dave Johnson (PC Chair), Brad Jensen (Baxter Snowmobile Club), Jason Wynn (Holmwig Excavating), Bryan Drown (Bolton Menk), Chief Deputy Sheriff - Bryan Welk, and another Deputy from the Cass County Sheriff's Office. The sign-in sheet is attached.

Agenda: Supervisor Card **moved to approve the agenda as corrected**, seconded by Supervisor Schmit and the motion carried.

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from September 15th, 2022 as presented**, seconded by Supervisor Card and the motion carried.
- **Financials** – Supervisor Card **moved to approve the financial statements for September 2022 as presented**, seconded by Supervisor Johnson and the motion carried.
- **Budgets** – Quarter 3 budget worksheets were provided to The Board for their review.

Public Input: Brad Jensen showed the pictures of the current snowmobile trail signs to The Board indicating that there will not be a groomed trail going through Sylvan. The signs indicate which way to go to get to the Pillager Trail and the Pillsbury State Forest Trail.

Old Business/Reports:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – reported that Anderson Brothers reviewed the curve area on Hardy Lake Rd, and they do not feel a curb is needed at this time. Supervisor Schmit said she would keep an eye on it. He also reported that the Final Pay Estimate would be available for the next meeting and the project came in \$8,000 - \$9,000 under budget. Mr. Drown let The Board know that he would like to start thinking about next year's projects – if any surveying would be needed, we could possibly get it on the books for this fall still.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported the following.
 - Driveway on Lincoln starting
 - MNDot issue – holes on 11th and 210
 - Blue Flag Road and Blue Flag Way street signs needed
 - Brushing not completed yet – Mr. Wynn (Holmwig) confirmed, Arrowhead really needs it
 - Wilderness complain, Supervisor Schmit reached out to resident and let him know we were in our road right-away when we took the trees down
 - Question for Holmwig on the invoice – Bigwater Culvert clean out work

- **Supervisor Johnson** reported the following.
 - Water Street looked good for brushing – now waiting for the road to be graded
 - The Carlson mailbox is moved
 - Would like to look at adopting a new way of handling the driveway permits in the fall for spring planting – more to come
- **Supervisor Card** reported that he had a driveway review which the resident has asked for an extension until spring for the final planting of seed.
- **Pinto Pass estimate** was discussed, and Supervisor Schmit **moved to move forward with he culvert project on Pinto Pass with the estimate of \$10,700 from Holmwig Excavating**, seconded by Supervisor Johnson and the motion carried.
- **Fire Report** was discussed and its attached.
- Mr. D. Johnson (PC Chair) provided a brief update from the visioning session with more to come at the next meeting. He also provided a recommendation for the upcoming Cass County Kral Variance hearing; Supervisor B. Johnson **moved to send the PC representative’s recommendation for the Kral Variance to Cass County**, seconded by Supervisor Schmit and the motion carried. Mr. D. Johnson also let The Board know that Cass County has a Reclassification for a split of a 5-acre parcel into a Res-2.5 and Res-1; The Board decided that they would not do a recommendation for this. Mr. D. Johnson provided an update on Sylvan Park; he said he will be spraying the vegetation on the trails and bud capping still this fall and hopes to have a park sign soon.
- Clerk Ruggles provided an update on the Hardship grants; the Bigwater clean-up project has a date set for October 15th around noon, we are looking for volunteers and the resident also asked if we could add the siding on the trailer to the project. The Board tabled this until the next meeting to get more information. The Rainwater Drive project is waiting on a date from the contractor. And the 43rd Avenue clean-up project is underway right now. Cass County has agreed to pay tipping fees on the two clean-up projects up to \$2,000 each.

New Business:

- **Newsletter** – was reviewed and will continue to be reviewed and then sent out for printing and mailing next week.

Other Township Business:

- **Correspondence** – was read including some concerns from residents on not being notified on Hardy Lake Road when the new swing-away mailbox posts were going in and one about goats out on Beaver Dam Rd again.
- **Review Claims** – Supervisor Card **moved to approve claim numbers 025330 to 025344 and EFT claim numbers 221006-1 and 221006-10 in the amount of \$36,866.20 and the payroll numbers AP22100501 – AP22100514 in the amount of \$5,243.67 for a total of \$42,100.87** seconded by Supervisor Johnson and the motion carried. Supervisor Card **moved to deny the claim for Lightening Motorsports Inc/Mr. Smith**, seconded by Supervisor Johnson and the motion carried.
- **Other Business** – included the following.
 - There will be training on the Survey123 app in February 2023.

- MAT training opportunities and LBAE training were discussed, Supervisor Card is due for the LBAE training. Supervisor Johnson **moved to approve Clerk Ruggles attending the Clerk year-end training on November 1st in Bemidji**, seconded by Supervisor Card and the motion carried.

Adjournment: Supervisor Schmit **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 8:50 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as amended on October 20, 2022 by Supervisor Schmit, seconded by Supervisor Bennett and the motion carried with Supervisors Bennett, Johnson, Schmit and Booth.

Date: 10.20.2022