



Sylvan Township

12956 24th Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: info@sylvantwp.com

BOARD OF SUPERVISORS MEETING / REORGANIZATIONAL MEETING

Agenda – January 05, 2023 6:30 PM

*Recorded for Transcription Purposes Only

1. **Call To Order Pledge of Allegiance**
 - 1.1. **Roll Call:** (AS KC Bennett BJ Booth - JR)
 - 1.2. **Move to amend/approve agenda**
2. **Public Input**
 - 2.1.
 - 2.2. **Roads** (*Moved up on agenda from 7.1*)
3. **Clerk/Treasurer’s Report**
 - 3.1. **Oaths of Office**
 - 3.2. **Minutes:** Reg. BOS 12-1-2022
 - 3.3. **Transfers in Dec. 2022**
 - 3.4. **PRSB CD update**
 - 3.5. **Financials:** November 2022 (December 2022 & EOY – *Tabled*)
 - 3.6. **Outstanding Checks**

ReOrg Meeting Begins

4. **Nominations:** *Clerk takes nominations for Chairperson – after election, Chair takes over mtg*
 - **Chairperson** – _____
 - **Vice-Chair** – _____
 - **Co-Road Supervisors** – _____
 - **Planning Commission Liaison** – _____
 - **Park Supervisor** – _____
 - **Fire Liaison** – _____
 - **Weed Supervisor** – _____
 - **AWAIR Supervisor** – _____

MAT District 1 – Now: Keith Card (voted in at Ann. Mtg. Oct) _____

Cass County Emergency Mgmt – _____

Committees:

Personnel - _____

Grant Writing - _____

- **Appointment of Clerk** – _____
 - **Clerk Appoints Deputy Clerk** – _____
 - **Clerk Appoints Asst. Deputy Clerk** – _____



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5. Identify:

- **Official Posting Places** – (Casey’s, Pillager PO, Corner Store, Town Hall entryway/outboard, and Website)
- **Official Legal Paper** – (Brainerd Dispatch: not E-delivery edition)
- **Official Depositories** – (Pine River State Bank & MidMinnesota Credit Union)
- **Electronic Fund Transfers** – (Allowing the list of Vendors – see attached Exhibit A)

6. Set/Authorize Misc.:

- **Set Board Mtgs for 2023:** *(to Publish)* Now – 7pm start Nov-Mar & 630 start Apr-Oct | _____
- **Authorize Clerk to toss Junk Mail:** Now - approved | _____
- **Authorize a key for Cleaning Personnel** *(not alarm):* Now – no Key | _____
- **Set Compensations for:**
 - **Board Mtgs & Re-Convended Mtgs:** Now - \$85 | _____
 - **Board Hourly pay:** Now - \$19 | _____
 - **AWAIR Mtg:** Now – varies \$85 & \$75 | _____
 - **Planning Commission Mtgs:** Now – Chair \$80 | _____ & Members \$75 | _____
 - **PC Hourly pay:** Now - \$19 | _____
 - **Road Committee Hourly pay:** Now - \$19 | _____
 - **Mileage Reimbursement Rate:** Now \$0.56 – (\$0.625 *IRS Standard for 2022*) | _____
 - **Life Insurance Benefit** (Board, PC, Clerks, Cleaning Personnel): Now - \$10K | _____
 - **Board/PC Education, Site Visits, & Mileage:** Now – approved | _____
 - **Gopher Bounty:** Now - \$5 | _____ *(per pair of front feet caught in Township)*
 - **Beaver Bounty:** Now - \$60 | _____ *(per tail caught in Township when authorized by Board)*

Reorg Meeting Ends

7. Old Business/Reports

7.1. Roads: *(MOVED up to Public Input)*

7.1.1. Bryan Drown Report (Bolton & Menk – Road Engineer)

7.1.2. Road Supervisor Reports

7.1.2.1. Sup. Johnson: Minimum Maintenance Rds – Water St.

7.1.3. Pillager Dam Rd (Easement with Allete)

7.1.4. Barnett Rd (Easement with Allete)

7.2. Sup. Bennett: PC Report: Dec. 2022

7.3. Sup. Johnson: Fire Report: Dec. 2022

7.4. Sup. Bennett/Booth: Broadband update

7.5.

8. New Business

8.1.



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9. Other Township Business

9.1. Correspondence

9.2. Review Claims (12/15/2022 & 1/5/2023)

9.3. Other Business to come before the Board

9.3.1. Grant options

9.3.2. Audit paperwork

9.3.3.

10. Road Maintenance Contract info – to take and review/amend before mtg. on 2/2/23

11. Other Township Business

11.1. Other Business to come before the Board

Adjournment @_____