



# Sylvan Township

12956 24<sup>th</sup> Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: [info@sylvantwp.com](mailto:info@sylvantwp.com) / Web-site: [www.sylvantwp.com](http://www.sylvantwp.com)

## Regular Board of Supervisors Meeting Minutes

*Thursday May 4<sup>th</sup>, 2023*

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 6:40 pm immediately following the Public Hearing and the Pledge of Allegiance was said previously. Those present at the meeting were Supervisors Greg Booth, Bob Johnson, Greg Bennett, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Residents in attendance included Dave Johnson (Sylvan PC Chair), Alan Petrusson, Shawn & Tonia Makarrall, Pat Cox, Jaunita Russell, Ethan Russell, Annie Russell, Nancy Gates, Tom Loisel, Steve Burnham, Kelsey Saba, Craig Lida, & Ryan Bodell (Bodell Landscape & Excavation). The sign-in sheet is attached.

**Agenda:** Supervisor Schmit **moved to approve the agenda as amended**, seconded by Supervisor Card and the motion carried.

**Public Input:** Included the following.

- Dave Johnson, Planning Commission Chair, was present to discuss Minnesota Power's new solar park drainage. He noticed that there was a lot of water that was flowing onto Co. Road 36 and not going into their retention pond, he has some ideas to help correct the issue and would like the Board's permission to reach out to MN Power. The Board agreed to have Dave call his contact with the suggestions/concerns. He also asked the Board to clarify what or how they would like the Comp Plan to read for roads being developed and/or taken over. He also provided an update on Sylvan Park – there will be a lot of work going on there in the next 2 weeks. Holes will be made for moving the gate down, planting of trees, clean-up of storm damage, and a burn plan is being set.
- Pat Cox was present and provided an update from the resident meeting that he held last week. He stated that there was only about a 10% turnaround for feedback and that concerns others had regarding Anderson Brothers Pit, Pit Road, and the traffic included wanting set hours of operation, smoke, trucks braking on Co 26 and misuse of stop sign, lack of covering loads when leaving the pit, non-Anderson Brothers trucks were mostly the issues, and that Pit Trail needs some maintenance as empty trucks are making a ton of noise. Supervisor Bennett would like to have a meeting with Anderson Brothers, Pat Cox, and a couple of Supervisors.
- The residents on Acorn Drive presented a petition to the Township Board to take over their road. The Board, the residents, and the Township Engineer discussed the road and what options there were. After discussion, Supervisor Bennett **moved to have Bryan Drown, Township Engineer, do a cost analysis and estimates for Acorn Drive**, seconded by Supervisor Johnson and the motion carried.
- Alan Petrusson wanted to Thank the Town Board for the Grant Funding as the work that was completed with the funds helped him a lot.
- Steve Burnham and 135<sup>th</sup> residents were in attendance to find out more about the process of having the Township take over their road. Clerk Ruggles provided a petition for him to get started with.



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### Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Schmit **moved to approve the meeting minutes for the Board of Supervisors meeting minutes from April 20<sup>th</sup>, 2023 as presented**, seconded by Supervisor Card and the motion carried.
- **Financials** – Supervisor Schmit **moved to approve the April 2023 Financial Statements as presented**, seconded by Supervisor Card and the motion carried.
- **Transfer of Funds** – Clerk Ruggles let the Town Board know that she transferred \$100,000 from the Money Market into the Checking account.

### Old Business/Reports:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was present and provided an update from Anderson Brothers that they will be able to start the Little Pine Rd project ahead of schedule. The Board agreed that we should send out a new letter to the residents with updated information.
- **Road Supervisors reported** –
  - **Supervisor Schmit** reported the following.
    - Driveways were not completed from the list.
    - Storm Damage was not fully cleaned up by Holmwig.
    - 37<sup>th</sup> needs to be corrected the next time we grade as the grader left berms on both sides of the road this time and all the calcium chloride from last year is now on the edge. Chair Booth said Clark Drive was the same way.
  - **Supervisor Johnson** reported the following.
    - Driveways were not completed from the list.
    - There was a pothole on West Gull River that he did a temporary fix on and then 2 more potholes called in this week on 25<sup>th</sup> that he did a temporary fix on. We will look at them on the road review next week.
    - West Lake Ridge resident called about plow damage – after review Supervisor Johnson would like a work order in to have Bodell fix what they can.
    - FYI – ATV traffic in the ditch of Hwy 210 was causing a lot of dust and limited visibility for oncoming traffic.
  - **Supervisor Bennett** reported the following.
    - Nothing at this time.
- **Pillager Lake Park Report** – Supervisor Schmit was provided and is attached to these minutes.
- **Pillager Fire Association Report** – was provided by Supervisor Johnson and it included that the new truck financing increased by ¼ of a percent and that they signed the paperwork for it. Also, that recruitment is still going on, the Ranger is still waiting from some graphics, Chief Ringler spoke with Sheriff Welk and there are some changes coming for the dispatching of calls, they decided to go with the big siren for the new truck, and that East Gull Lake has several new houses going up within the next year and that Cragun's is expanding.



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## New Business:

- **Propane Tank upgrade** – Clerk Ruggles reached out to Leaf River Ag and they recommend for the generator we have a larger tank, 250 gallon or more. The Board agreed to lease a 250-gallon tank from Leaf River to be installed around the same time the generator project is being done.
- Electrical fixtures in the town hall are out of date, the Board agreed we should get some quotes to get them up to LED fixtures.
- Crow Wing River iW1P was briefly discussed by the Board – they did not have any contributions at this time and would like to extend the invitation to a PC member to join the committee or bring suggestions. If no one from the PC, then Clerk Ruggles will put on our website to see if we have an interested resident.
- Community Outreach Day announcement will be made in a newsletter to also include topics of upcoming road projects, park reports with pictures, grant update, and a possible article on wake boats. This newsletter will go out in July 2023.
- Corner Store Liquor License renewal paperwork was provided, Supervisor Schmit **moved to approve Resolution 2023-08 for the renewal of the Corner Store Liquor License contingent on having the Liability Insurance Certificate**, seconded by Supervisor Card and the motion carried.
- Chair Booth asked the Board if the Gull River Cemetery Association could use the Town Hall as an alternate location in case of inclement weather, the Board agreed.

## Other Township Business:

- **Correspondence** – was read and included the Cass County building permits list and a letter from MN FEMA closing out the storm from 5/13/2022.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 025491 to 025499 and EFT claim numbers E23050401 and E23050411 in the amount of \$67,734.34 and the payroll numbers AP23050401 – AP23050414 in the amount of \$5,258.01 for a total of \$72,992.35** seconded by Supervisor Card and the motion carried.
- **Other Business** – included the following.
  - A request from Camp Ripley Sentinel Landscape (Todd Holman) who will be having a tour come through different areas of Sylvan Township. They would like a representative out at the Sylvan Dam on June 7<sup>th</sup> to talk about Kramer Lake parcels of land. The Board felt Dave Johnson would be the most knowledgeable and would like to have him if possible. They would also like to hear about the Solar Park.
  - Chair Booth also asked the Town Board if they would be willing to let him use the Town Hall as an alternate location if there is inclement weather on June 6<sup>th</sup> for this same group as they would be going to his ranch, the Board agreed.
  - Supervisor Bennett asked that we send a letter thanking Brad Holmwig out with his checks.

**Adjournment:** Supervisor Schmit **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 8:45 pm.



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Minutes submitted by,

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Jenna Ruggles, Clerk

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Greg Booth, Chair

These minutes were approved as amended on May 18, 2023 by Supervisor Card, seconded by Supervisor Johnson and the motion carried with Supervisors Card, Johnson, and Booth.

Date: 05.18.2023