



12956 24th Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: info@sylvantwp.com

Public Hearing Minutes – Short-Term Rental Ordinance Amends Thursday July 20th, 2023

Note: This meeting was recorded for transcription purposes only.

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Public Hearing Meeting to order at 6:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Arlene Schmit, Keith Card, Bob Johnson, and Clerk Jenna Ruggles. Supervisor Bennett had an excused absence. Residents present included Robert Hooves, Callie & Bob Karlen, Frank Herman, and Dave Johnson (PC Chair).

Purpose of Hearing is to discuss and take comments about the proposed amends to the Short-Term Rental Ordinance in Sylvan Township. Changes could include definition of events, violation fees, and adding requirement of a public hearing.

Chair Booth read the Public Notice and Clerk Ruggles entered it into the record of proceeding. Supervisor Booth announced that there was an Affidavit of Posting from July 12th, 2023 and Clerk Ruggles entered it into the record.

Chair Booth read the public comments that were received ahead of time, there were two.

Then Chair Booth asked Planning Commission Chair, Dave Johnson, to explain the proposed changes. Items that were mentioned include, number of rental events, changing the events to nights, adding a noise monitoring system as a requirement, having a public hearing, definition of short-term rental including size, and fines.

Chair Booth opened the floor up for comments based on how each signed in. Mr. Hooves was first, and his concern was the number of days a rental would have, he would like to see it limited. Next was Mr. & Mrs. Karlen who own a Short-Term Rental (STR) in Sylvan Township. They would like to see the ordinance be more lenient and have the noise monitoring system be required and have a minimum of 220 nights for rental. They feel that Sylvan regulates STRs more than other communities around and they would like to have a chance to show they can rent responsibly and lead by example for others in Sylvan Township. They were also able to explain the noise monitoring system a little more, as they have just installed one at their place. The last resident was Mr. Herman, he would like to see the ordinance have different requirements for single home rentals vs. multi-house rentals (or compound type properties) and to require the larger ones to have a noise monitoring system and a maximum number of renters. And finally, he would like to see the issue with trash addressed in the ordinance – that it be fully enclosed.



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During discussion questions came up on whether the Township could be notified by the noise monitoring system as well or if it would be a privacy concern; the Board felt that Clerk Ruggles should reach out to the Township Attorney for an answer.

At this time, Chair Booth closed the public testimony portion of the hearing and no more public comments will be taken into consideration at this time.

After the Board discussion on the above topics, Supervisor Card **moved to close the current meeting and make final decisions at their next Board of Supervisors meeting on August 3rd, 2023**, seconded by Supervisor Johnson and the motion carried.

Adjournment: Supervisor Schmit **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 6:55 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on August 17, 2023 by Supervisor Card, seconded by Supervisor Schmit and the motion carried with Supervisors Booth, Card, Schmit, and Johnson with Supervisor Bennett abstaining.

Date: 8.17.2023