

Board of Audit Meeting Minutes

Thursday, March 2nd, 2023

Note: This meeting was recorded for transcription purposes only.

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 6:30 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Keith Card, Bob Johnson, Greg Bennett, Arlene Schmit, and Clerk Jenna Ruggles. No residents were present, the sign-in sheet is attached.

Agenda: Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Card and the motion carried.

The Board reviewed the Receipts Register, County Funds received, Disbursement Register, Schedule 1, and Schedule 8. There were no questions on the reports.

Draft Audit results from CliftonLarsonAllen (CLA) were reviewed and discussed. Supervisor Bennett **moved to approve the Draft Audit results pending that no changes are made after the State Auditor releases the Minnesota Legal Compliance and the audit is finalized**, seconded by Supervisor Card and the motion carried.

Supervisor Johnson pulled and verified a receipt from Ryan Trout and Supervisor Bennett pulled and verified a receipt from the MN Historical Society. Then Supervisor Card pulled and verified disbursement number 024993 and Supervisor Schmit pulled and verified disbursement number 024977. There were no questions on the receipts or claims that were pulled. There were no other audit concerns to discuss from The Board.

Public Input: There was no public input at this time.

Adjournment: Supervisor Bennett **moved to recess the Board of Audit meeting until 6:15 pm on March 14th, 2023**, seconded by Supervisor Card and the motion carried to conclude this portion of the meeting at 6:54pm.

Reconvened Tuesday, March 14th, 2023

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 6:15 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Keith Card, Bob Johnson, Greg Bennett, Arlene Schmit, and Clerk Jenna Ruggles. No residents were present, the sign-in sheet is attached.

Final Audit Report Statement from CliftonLarsonAllen (CLA) were reviewed and discussed. Supervisor Bennett **moved to accept the Township Financial Reporting Forms and Statements from CliftonLarsonAllen for accrual accounting year ending December 31st, 2022 with corrections to the Positions on page 1**, seconded by Supervisor Card and the motion carried.

There were no other audit concerns to discuss from The Board. Also, there was no public input at this time.

Adjournment: Supervisor Schmit **moved to adjourn the meeting at 6:22pm**, seconded by Supervisor Johnson and the motion carried.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on March 16, 2023 by Supervisor Schmit, seconded by Supervisor Card and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 03.16.2023