



Sylvan Township

12956 24th Avenue SW, Pillager, MN 56473

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Board of Supervisors Meeting Minutes

Thursday November 16th, 2023

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Greg Bennett, Bob Johnson, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Residents in attendance included Joseph & Julie Mazurek, Kevin Kleinschmidt, Cory Peterson, and Road Contractor Ryan Bodell. The sign-in sheet attached.

Agenda: Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Card and the motion carried.

Public Input: Mr. & Mrs. Mazurek were present to discuss 13th Ave SW and how they have heard rumors that the Township was thinking about paving it up to the State Park land. They expressed their concerns for having it paved that far and asked that the Board consider not doing the paving.

Clerk/Treasurers Report:

- **Board Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from November 2nd, 2023 as presented**, seconded by Supervisor Card and the motion carried.
- **Public Meeting Minutes** – Supervisor Card **moved to approve the Public Meeting minutes from November 2nd, 2023 as amended**, seconded by Supervisor Bennett and the motion carried.
- **Financials** – Supervisor Schmit **moved to approve the financial statements as presented from October 2023**, seconded by Supervisor Bennett and the motion carried.

Old Business/Reports:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was not present and did not have an update.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported the following.
 - Bigwater Culvert may need to be cleaned, she will go check
 - **Supervisor Johnson** reported the following.
 - Talked with Mr. Long on 33rd about letter regarding plowing into road
 - Talked to Ms. Fletcher on Little Pine regarding some issue, talked with Sheriff Welk and communicated back that more patrols should be present
 - Mudgett driveway is almost complete
 - Trees in Crow Wing State Park area road rights-of-way have been identified and removed with park permission
 - **Supervisor Bennett** reported the following.
 - Meet with 2 residents regarding snowmobile trail on 33rd
 - **Wyanet Drive SW** was discussed, Supervisor Bennett showed Ryan Bodell where the area is and he reported that he would be able to fix it up and make it a usable road, but a survey will need to be completed first. Supervisor Card **moved to have Mr.**



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Drown/Bolton Menk have a land survey completed on the non-vacated part of Wyanet Drive SW, seconded by Supervisor Johnson and the motion carried with Supervisor Bennett abstaining.

- **Pillager Area Fire Report** was given by Supervisor Johnson. He let the Board know that East Gull Lake was not present and there has been no development in the situation. He said there was a recruit who passed the tests; the 50/50 DNR grant is in progress and there has been new gear received from it so far, calendar ad space is full; a car hit the Fire Hall because their brakes failed; and the new truck should be here on 7/24/24. Sylvan had 15 out of 29 runs in October 2023.
- **Planning Commission Report** was all recommendations.
 - Supervisor Bennett **moved to approve N+B Studio Salon business permit contingent on facility layout certification meeting state codes for salons, water test, and safety/fire inspection inside the 4 Stalls building**, seconded by Supervisor Card and the motion carried.
 - Supervisor Bennett **moved to approve an amendment to Sunflower Daycare's general business permit**, seconded by Supervisor Card and the motion carried.
 - Supervisor Bennett **moved to approve Bigwater Cove's Short-Term Rental renewal for 2024**, seconded by Supervisor Schmit and the motion carried.
 - Supervisor Bennett **moved to approve Bigwater Investments' Short-Term Rental renewal for 2024 contingent on an updated fire inspection before January 1st, 2024**, seconded by Supervisor Card and the motion carried.
 - Supervisor Bennett **moved to approve Sylvan Point's Short-Term Rental renewal for 2024 contingent verification of noise monitoring system being installed**, seconded by Supervisor Card and the motion carried.
 - Supervisor Bennett **moved to approve Mr. Cory Peterson's Short-Term Rental application**, seconded by Supervisor Schmit and the motion carried.
 - Supervisor Bennett **moved to approve Mr. Kevin Kleinschmidt's permit application in the Sylvan Commercial Park**, seconded by Supervisor Schmit and the motion carried.

New Business:

- The burn plan for Sylvan Park was reviewed and the Board was in consensus that it sounds like a good plan. We will move forward next year with the plan as the weather permits.

Other Township Business:

- **Correspondence** – was read.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 025642 to 025647 and EFT claim numbers E2311601 and E2311608 in the amount of \$69,238.06 and the payroll numbers AP2311601 – AP2311603 in the amount of \$3,030.26 for a total of \$72,268.32** seconded by Supervisor Schmit and the motion carried.
- **Other Business** – included the following.
 - Discussion on grants and that there are not any significant updates yet.
 - Clark Excavating would like to increase their rates \$10 more on each (parking lot & sidewalk); Supervisor Johnson **moved to approve the new rates for Clark Excavating to plow the Town Hall parking lot and shovel the sidewalks**, seconded by Supervisor Card and the motion carried.



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Adjournment: Supervisor Schmit **moved to adjourn**, seconded by Supervisor Card and the motion carried with the meeting adjourning at 8:30 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as amended on December 7th, 2023 by Supervisor Schmit, seconded by Supervisor Card and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 12.8.2023