



**SYLVAN TOWNSHIP**

***PLANNING COMMISSION WORKING MEETING MINUTES  
December 5, 2023 6:30 PM***

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Chair Dave Johnson called the meeting to order at 6:30 PM and the Pledge of Allegiance was said. Roll Call: Vickie Kettlewell, Terry Quick, Scott Hendrickson, Dave Johnson, Board Liaison, Greg Bennett and Colleen Putnam, Deputy Clerk. Excused Absence: Dave Skogen. Sign-In sheet attached.

**Agenda:** Scott Hendrickson moved to **approve the agenda**, seconded by Terry Quick and the motion carried.

**Public Input:**  
None

**Old Business:**

**Comp Plan:** The purpose of this meeting is to look over the changes that the Planning Commission have worked on and that Vickie has put into the original Comp Plan format. Sections that were reviewed:

**Land Use/Policies: Introduction: Page 2:** 3<sup>rd</sup> paragraph, last sentence change to read The Township will continue to be a proponent of protection of agricultural resources. **Page 3** add the word Guidelines above the three numbers and change #2 the word employ to employment and #3 put the word oversight in place of Sylvan Township. **Page 4:** #1 change word sets to desires.

**Land Use/Policies: Agriculture/Forestry: Page 1: Agriculture existing conditions,** 1<sup>st</sup> sentence: Possibly make a note where the information came from. **Page 3:** possibly change wording to be more mindful of the conflicting interest and develop accordingly.

**Land Use/Policies: Residential: Page 1: Existing conditions** – possibly put the date on existing conditions. 1<sup>st</sup> paragraph 2<sup>nd</sup> sentence remove the word “very”. **Page 2:** 1<sup>st</sup> bullet leave in and put under goals possibly on page 3 the bottom paragraph at the end of the sentence. **Page 3: Rural Residential RR-1:** in parenthesis add wording no plans for additional RR1 development. Then in the last paragraph add bullet from previous page. **Page 5:** 2<sup>nd</sup> bullet remove the word Township and at the end of the last sentence add the words to Cass County. **Page 8:** 1<sup>st</sup> bullet add a footnote regarding the recent archeological study that was completed and what has been identified and add the year. Remove Housing Types and Quality section.

**Announcements: Read**

**Adjournment:** Scott Hendrickson moved to **adjourn**, seconded by Terry Quick and the motion carried with the meeting being adjourned at 7:55 PM.

Minutes submitted by:

Colleen Putnam

Colleen Putnam, Deputy Clerk

PC Member Vickie Kettlewell approved the minutes as presented, seconded by Terry Quick and the motion carried.

Date: 1-11-24