



12956 24<sup>th</sup> Avenue SW, Pillager, MN 56473

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## Regular Board of Supervisors Meeting Thursday January 18<sup>th</sup>, 2024

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 7:20 pm and the Pledge of Allegiance was said at the previous working meeting. Those present at the meeting were Supervisors Greg Booth, Greg Bennett, Bob Johnson, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Residents in attendance included Sergeant, Jason Brogle (Cass Co. Sheriff's Dept.) and Road Contractor Ryan Bodell. The sign-in sheet is attached.

**Agenda:** Supervisor Bennett **moved to approve the agenda as presented**, seconded by Supervisor Johnson and the motion carried.

### Public Input:

### Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from January 4<sup>th</sup>, 2024 as presented**, seconded by Supervisor Card and the motion carried.
- **Meeting Minutes** – The AWAIR meeting minutes were provided for review and will be tabled until the next AWAIR meeting.
- **Financials** – Supervisor Schmit **moved to approve the December 2023 financial statements as presented**, seconded by Supervisor Card and the motion carried. After discussion the Board asked Clerk Ruggles to move \$150,000 from the Checking account into the Money Market account.
- **Year-End Budget Reports** were provided to the Supervisors for review.

### Old Business/Reports:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – wasn't present.
- **Road Supervisors reported** –
  - **Supervisor Schmit** reported the following.
    - A few complaints, on 37<sup>th</sup>, 145<sup>th</sup>, Beaver Dam, W. Gull River, and W. Sylvan regarding the icy conditions or plowing.
  - **Salt/Sand** used for the roads was discussed and how the wet stuff the contractor was receiving from Hengels wasn't going through the trucks well. Going forward they will take from the shed and move more in when needed.
- **PC Report** was provided by Supervisor Bennett. He let the Board know that they continued to work on the Comp Plan and got another section completed. He also indicated that there was a Sylvan Park meeting which had a great turnout and they would like to schedule another meeting for Feb. 20<sup>th</sup> at 6:30pm.
- **CRSL Joint Community Trail Grant project** update was provided by Supervisor Bennett. He provided a newly updated brief and let the Board know there is a meeting next week that Todd Holman will be attending.



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### **New Business:**

- Supervisor Bennett **moved to approve Resolution 2024-02, interested officer for Greg Booth**, seconded by Supervisor Schmit and the motion carried with Greg Booth abstaining.
- Supervisor Bennett **moved to approve Resolution 2024-03, interested officer for Keith Card**, seconded by Supervisor Johnson and the motion carried with Keith Card abstaining.
- Supervisor Bennett **moved to approve Resolution 2024-04, interested officer for Bob Johnson**, seconded by Supervisor Card and the motion carried with Bob Johnson abstaining.
- Supervisor Bennett **moved to approve Resolution 2024-05, interested officer for Arlene Schmit**, seconded by Supervisor Card and the motion carried with Arlene Schmit abstaining.
- Supervisor Bennett **moved to approve Resolution 2024-06, interested officer for Dave Johnson**, seconded by Supervisor Card and the motion carried.
- Supervisor Card **moved to approve Resolution 2024-07, interested officer for Greg Bennett**, seconded by Supervisor Johnson and the motion carried with Greg Bennett abstaining.
- Supervisor Card **moved to accept Resolution 2024-08, appointing election judges for the PNP Election in March of 2024**, seconded by Supervisor Bennett and the motion carried.
- Supervisor Bennett **moved to approve Resolution 2024-09 Governing Write-In Vote Counting for Township Elections**, seconded by Supervisor Schmit and the motion carried.
- Newsletter articles were discussed and assigned for the Supervisors to be completed by Feb. 1<sup>st</sup>.
- Supervisor Schmit mentioned that the CR Veterans State Trail Committee is looking for some petitions or resolutions of support. Clerk Ruggles will draw them up for the next meeting.

### **Other Township Business:**

- **Correspondence** – was read including the Cass Co Sheriff's report.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 025682 to 025684 and EFT claim numbers E24011801 to E24011802 in the amount of \$3,037.10 and the payroll numbers AP24011701 – AP24011703 in the amount of \$3,316.58 for a total of \$6,353.68** seconded by Supervisor Schmit and the motion carried.
- **Other Business** – included the following.
  - There were no grant updates or new grant information at this meeting.
  - Clerk Ruggles let the Board know that the AWAIR Meeting needed to be changed due to the Fire Association having their meeting the night of Dec. 2<sup>nd</sup>. Supervisor Bennett **moved to change the AWAIR Mtg to December 6<sup>th</sup> at 6:15 pm**, seconded by Supervisor Schmit and the motion carried.
  - Supervisor Card asked Supervisor Johnson to fill in for the upcoming Emergency Management meeting, since he has other engagements.

**Adjournment:** Supervisor Schmit **moved to adjourn**, seconded by Supervisor Card and the motion carried with the meeting adjourning at 8:19 pm.



# Sylvan Township

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Minutes submitted by,

\_\_\_\_\_  
Jenna Ruggles, Clerk

\_\_\_\_\_  
Greg Booth, Chair

These minutes were approved as amended on February 1, 2024 by Supervisor Schmit, seconded by Supervisor Card and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 2/1/2024