



12956 24th Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: info@sylvantwp.com

REGULAR BOARD OF SUPERVISORS MEETING & BOARD OF AUDIT MEETING

Combined Agenda – March 7, 2024 7:00 PM *Recorded for Transcription Purposes Only

- 7:00-7:05** 1. **Call To Order Pledge of Allegiance**
1.1. **Roll Call:** (AS KC Bennett BJ Booth - JR)
1.2. **Move to amend/approve agenda** /
- 7:05-7:15** 2. **Public Input**
2.1.
- 7:15-7:30** 3. **Clerk/Treasurer's Report**
3.1. **Minutes:** Reg. BOS 02-15-2024 /
3.2. **Financial:** February 2024 /
3.3. **Add EFT payment – Bodell** /
- 7:30-8:15** 4. **Old Business/Reports**
4.1. **Roads**
4.1.1. **Bryan Drown: Engineer's Report** (Bolton & Menk)
4.1.2. **Road Supervisor Reports**
4.1.3. **Set Road Review Date** _____
4.2. **Sup. Johnson: Fire Report**
4.3. **Sup. Schmit: CRVST** (Mtg Mins attached)
4.4. **Water Heater – estimates**
5. **New Business**
5.1. **Column Notice – proofs** /
- 8:15-8:30** 6. **Other Township Business**
6.1. **Correspondence**
6.2. **Review Claims** /
6.3. **Other Business to come before the Board**
6.3.1. **Grant Opportunities**
6.3.2. **BOS Follow-up ss**
6.3.3. **CC Em. Mgmt/Survey123 – Attending?** 4/5 9-2
6.3.4. **Spring Short Course – Attending?** 3/25 9-2
7. **Board of Audit Meeting**
7.1. **Review Receipts Register**
7.2. **Review County Funds Received** (*Statements*)
7.3. **Review Disbursement Register**
7.4. **Review Schedule 1**
8:45 7.5. **Review Schedule 8**
7.6. **Approve Draft Audit Rpt - Town Fnc'l Reporting Form –Accrual Acct Year Ending 12/31/2023**
7.7. **Complete Audit Report** (*Pull random receipts/claims & review*) /
7.8. **Any other Audit Concerns**
8. **Announcements**
March 12, 2024 – Annual Mtg 7 pm
March 14, 2024 – PC Mtg 7 pm
March 21, 2024 – BOS Mtg 7 pm
MARCH 25, 2024 – SPRING SHORT COURSE - Breezy

Adjournment

/ @ _____



Sylvan Township

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