



12956 24th Avenue SW, Pillager, MN 56473

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Regular Board of Supervisors Meeting Thursday May 2nd, 2024

Call to Order/Pledge of Allegiance/Roll Call: Supervisor Schmit called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Bob Johnson, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Supervisor Greg Bennett arrived at 7:45pm and Chair Greg Booth had an excused absence. Those in attendance included Ronald Duy, Todd Barnett, Jim Koland, Scott Koland, Tim Wright, Jeff Pope, Todd Holman (CRSL), Troy Fink (Camp Ripley), Bryan Drown (Road Engineer), and Ryan Bodell (Road Contractor). The sign-in sheet attached.

Camp Ripley's Colonel Fink provided the Township's Community Brief. Copies are available at the Town Hall.

Agenda: Supervisor Card **moved to approve the agenda as presented**, seconded by Supervisor Johnson and the motion carried.

Public Input:

- Jim and Scott Koland were here to discuss 11th Avenue and the brushing that was done the week previously. They also inquired about any future plans for the road. Supervisor Schmit explained that there was interest from one resident asking us to pave the road, but it is not currently on our 5-year plan.
- Tim Wright was here from Alliance Way and was inquiring about how to get the Township to take the road over for maintenance. The process was explained by letting him know that the Town Board requires 100% agreement from the residents on the road to move forward and that the first step would be to bring the Board a petition.
- Jeff Pope was here to discuss the safe he has sitting in his yard/road right-of-way. After some discussion it was decided that the resident would not be keeping the safe there long and that he would make sure it is placed in this yard and not the road right-of-way and that he has reflective markers on the trailer and posts.

Old Business/Reports:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was present and provided the 2024 road project quotes. Supervisor Johnson **moved to approve accepting the quote from Anderson Brothers for the 2024 road project in the amount of \$128,180.90**, seconded by Supervisor Card and the motion carried.
- **Annual Road Review** minutes and discussion was tabled until the next meeting along with the 2025 Road Project Bond discussion.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported the following.
 - Discussed Calcium Chloride and how she would like to not do it this year and see how the roads hold up, the rest of the Board agreed.



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- Discussed Acorn Dr. turnaround for the school bus and would like to see the Township get an Easement from the resident at the turn in the road because the current turnaround is not sufficient for a bus.
- **Supervisor Johnson** reported the following.
 - He received thank you's and compliments about the property off of 13th Ave that was cleaned up.
- **Little Pine Trail** was discussed, and it was decided that the Township needs to have the Road Recording cleaned up and Supervisor Bennett would discuss this with the Township Attorney. Supervisor Johnson **moved to have Bodell review the road and provide the Board with an estimate on creating a turnaround at the end as well as what it would cost to get it cleaned up to restart maintenance for the Southern section**, seconded by Supervisor Card and the motion carried.
- **Pillager Dam Rd project** was reported that we did not receive the grant.
- **Servo Trail** was discussed and if we would like to go in with Pillager and have it paved this year. Supervisor Schmit will attend the Pillager City Council meeting next week.
- **Pillager Lake Park Report** was provided and updates included that they are bringing in some class 5, the electrical for the pavilion is being fixed, one of the grills is getting fixed, the dock is in need of an extension, the Charter School is looking at doing some spring clean-up, and they have a past Park host coming back this year.
- **Joint Community Trail** was discussed, Mr. Holman was present and asked the Board for 2 items to move forward. Supervisor Johnson **moved to propose to the City of Baxter that they amend the grant to include a portion of trail to connect from Mapleton Road to the trail in Sylvan Township on Cass County's parcel which Sylvan Township would be willing to maintain**, seconded by Supervisor Card and the motion carried. Next Supervisor Card **moved to have Mr. Holman take this proposal of change to The City of Baxter for their upcoming meeting on May 7th, 2024**, seconded by Supervisor Johnson and the motion carried. Discussion also included that the proposed trail would be able to be constructed at the soonest in 2026.
- **Cass Co. Emergency Management report** was provided by Supervisor Johnson. Topics included the Train/Bus derailment exercise coming in Spring of 2025, more training for the FEMA & HSEM reports and reimbursements, a new Search & Rescue app is coming, there will be a CAD outage on May 16th for 3 hours, and they need to replace their current paging system in the next 2-3 years.

New Business:

- None to report

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from April 18th, 2024 as presented**, seconded by Supervisor Card and the motion carried.
- **Financials** – Tabled
- **Transfer of Funds** – Clerk Ruggles provided a report of funds being transferred from the Money Market account into the Checking Account. \$45,000 in the General Fund and \$100,000 in the Road & Bridge Fund.



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Other Township Business:

- **Correspondence** – was read including the Cass Co Sheriff's report for Short-Term Rentals, Cass County Building Permits, and 3 complaints.
- **Review Claims** – Supervisor Card **moved to approve claim numbers 025761 to 025774 and EFT claim numbers E24050201 to E24050208 in the amount of \$5,823.43 and the payroll numbers 025775 and AP24050301 – AP24050314 in the amount of \$6,609.80 for a total of \$12,433.23** seconded by Supervisor Schmit and the motion carried.
- **Other Business** – none at this time.

Adjournment: Supervisor Schmit **moved to adjourn**, seconded by Supervisor Card and the motion carried with the meeting adjourning at 9:04 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on May 16, 2024 by Supervisor Card, seconded by Supervisor Johnson and the motion carried with Supervisors Card, Johnson, and Schmit with Supervisor Booth abstaining.

Date: 5/16/2024