

**SYLVAN COMMERCIAL ORDINANCE FEES
CHARGES AND EXPENSES
Revised - Board Approved 2-18-21**

Fees and charges, as well as expenses incurred by the Township for engineering, planning, attorney and other services related to the processing of applications shall be established by this Ordinance and collected by the Town Clerk for deposit in the Township's accounts. Fees shall be established as follows. The Board may establish charges for public hearings, special meetings, or other such Board of Planning Commission actions as are necessary to process applications.

| <u>Subject</u> | <u>Fee/Escrow</u> |
|---|---------------------------|
| General Business Permit | \$250 |
| Conditional Use Permit | \$250/\$750 |
| Interim Use Permit | \$250/\$750 |
| Home Business | \$ 50 |
| Home Occupation | No Fee |
| General Business Permit Amendment | \$ 50 |
| Conditional Use Permit Amendment | \$100.00/\$750 Escrow |
| Variance/Appeals | \$250/\$750 |
| Rezoning | \$250/\$750 |
| Annual Permit Review/Violation/Non Compliance | \$50/month until resolved |
| Administrative Subdivision | Township Charge |
| Sketch Plan | Township Charge |
| Preliminary Plat | Township Charge |
| Final Plat | County Recording Charge |
| Signs: | |
| Class A signs- New Construction/Business | No fee/Escrow |
| Class A signs-Existing Building | \$100/\$750 |
| Class B Billboards | \$200/\$750 |
| Class C Temporary | No Fees |
| Class D Exempt | No Fees |

Such fees, charges and estimated expenses (as well as deposit, if so required by the Town Board) shall be collected prior to Township action on any application. All such applications must be accompanied by a written agreement between the Township and the applicant/landowner (when the applicant is not the same person or entity as the landowner, both the landowner and the applicant must sign the agreement) whereby the applicant/landowner agrees to pay all applicable fees, charges, administrative, planning, engineering, and legal expenses associated with the review and processing of the development application, if these expenses exceed the application escrow, and which allows the Township to assess the above fees, charges, and expenses against the landowner if such monies are not paid within thirty (30) days after a bill is sent to the applicant/landowner.

Any business/property owner in violation of any provisions of the Ordinance as per Section 2200 who fails to comply with written notice of conditions or fees required shall have sixty (60) days to satisfy the violation (s) identified. Failure to satisfy violations by the business/property owner subjects the owner to action initiated to revoke the business permit or to fines allowed as per MN Statutes 429.101 Subdivision 1.

Violation of this Ordinance is a misdemeanor punishable under the penalties provided by State law for a misdemeanor offense and as subsequently amended. The Township reserves the right to enforce this Ordinance and its provisions by any civil means available to it in law or equity, including injunctive relief or the issuance of administrative fines or penalties.