



REGULAR PLANNING COMMISSION MEETING MINUTES
May 9, 2024 7:00 PM

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Chair Dave Johnson called the meeting to order at 7:00 PM and the Pledge of Allegiance was said. Roll Call: Vickie Kettlewell, Terry Quick, Dave Johnson, Dave Skogen and Vickie Kettlewell, Board Liaison, Greg Bennett and Colleen Putnam, Deputy Clerk. Excused Absence: Scott Hendrickson. Sign-In sheet attached.

Agenda: Dave Skogen moved to **approve the amended agenda**, seconded by Vickie Kettlewell and the motion carried.

Minutes:

April 11, 2024 PC Meeting amend/approve: Terry Quick moved to **approve the minutes**, seconded by Dave Skogen and the motion carried.

Public Input:

Caleb and Stacy Lindberg are here tonight with their completed Home Occupation Application and check list for a small engine repair business located at their residence in the shop. Their goal is to eventually locate to the commercial park. After further discussion and reviewing the completed application and checklist Terry Quick **moved to recommend the Town Board approve the Home Occupation permit for Caleb and Stacy Lindberg, Anchorpoint Marine & ATV, for a small engine repair business as they meet the requirements for a Home Occupation**, seconded by Vickie Kettlewell. The question was called and the motion carried.

Emmett Young: Asked the Planning Commission what the process would be regarding getting a bypass lane or turning lane on Hwy. 210 where he turns into his driveway and also the Eden Church. The PC members informed Emmett he would need to check with MN DOT.

Correspondence Received:

None

Correspondence Sent:

None

Reports:

Greg Bennett, Town Board Liaison: Items discussed at previous Town Board meeting:

1. Residents were in attendance and upset regarding their road being cleared. Wanted more information on it.
2. Little Pine Trail was discussed. Will now be taken over by the Township and maintained. A turnaround will be added.
3. Pillager Park will have the same host as last year.
4. Todd Holman was present and spoke in regard to the Joint Community Trail. He asked the Board to propose to the City of Baxter to amend the grant to include a portion of the trail to connect to Mapleton Rd. The Board approved having Todd take the proposed change to the City of Baxter. If the grant is approved construction could start in 2026.

Previous Board Minutes: You received in your packets, please read them over for your information.

Old Business:

Comp Plan: Vickie Kettlewell stated she has not done anything with the Introduction section but will start working on it. The PC members went through the Implementation Plan section and made changes. It will be brought back to the next Planning Commission meeting and reviewed.

Sylvan Lake Park: Dave Johnson stated the prescribed burn is still on and he will be meeting with Marisa with The Nature Conservancy on Friday, May 10, 2024, to do an updated contract. She is looking at increasing the area for the burn. Dave Johnson, Tom Kientzle and Tom's daughter and grandchildren planted the 50 trees at the park. There was a park meeting on April 29, 2024 and worked on goals. Dave Johnson will meet with Dave Winkelman regarding the budget.

Bigwater Investments – STR: There had been discussions at previous Town Board meetings from residents who attended the meetings stating their concerns regarding the increase in number of nights allowed and the advertising on their VRBO site. It was decided to send a letter to Bigwater Investments regarding the number of units at his property it should require a conditional use permit and also explaining the number of nights. In the letter it states meeting with the owner at the property. We will wait to hear back from him.

New Business:

SCO Home Occupation Checklist: It was decided at a previous meeting to develop a checklist for the home occupation that is not as detailed as the checklist put in the business packets. The PC looked it over and removed one item as it was a repeat. Also, will add a signature line and date to that checklist.

Annual Reviews: None

Announcements: Read

Adjournment: Terry Quick moved to adjourn, seconded by Dave Skogen and the motion carried with the meeting being adjourned at 9:00 PM.

Minutes submitted by:

Colleen Putnam, Deputy Clerk

PC Member _____ approved the minutes as presented, seconded by _____
and the motion carried.

Date: