



Sylvan Township

12956 24th Avenue SW, Pillager, MN 56473

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Regular Board of Supervisors Meeting

Thursday June 6th, 2024

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Greg Bennett, Bob Johnson, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Those in attendance included Ronald Duy, Dave Johnson (PC Chair), and Ryan Bodell (Road Contractor). The sign-in sheet attached.

Agenda: Supervisor Schmit **moved to approve the agenda as amended**, seconded by Supervisor Card and the motion carried.

Public Input: Mr. Duy was here to discuss Little Pine Trail SW. Mr. Johnson was here to discuss Sylvan Park and if the Board could get a company or individual to provide mowing services. After discussion it was decided that Road Contractor Bodell would go in this week and do the parking lot areas and that Supervisor Bennett would take his tractor over and work on the trails and possibly the pit area. Mr. Johnson also added that the first History Series of the year was the previous Tuesday, and it was well attended.

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Card **moved to approve the minutes from May 16th, 2024 as presented**, seconded by Supervisor Johnson and the motion carried.
- **Meeting Minutes** – Supervisor Johnson **moved to approve the Annual Road Review Meeting Minutes from April 13th, 2024 as amended**, seconded by Supervisor Schmit and the motion carried.
- **Financials** – Supervisor Schmit **moved to approve the May 2024 Financial Statement as presented**, seconded by Supervisor Bennett and the motion carried.

Old Business/Reports:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was not present but provided an update to Clerk Ruggles that 135th & Scarcyville roads were paved this week.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported the following.
 - That the beavers have been busy and still are on 37th, 43rd, and Beaver Dam Rd
 - There was a tree down on Arrowhead
 - Barnett is completed, but checking into the seeding alongside it
 - **Supervisor Johnson** reported the following.
 - Driveway on Happy Go Lucky
 - Worked with Cass County to get some holes filled on one of the County roads that intersect with our roads.
 - **Supervisor Bennett** reported the following.
 - The Road Supervisors met prior to the meeting tonight and discussed the 2025 road bond project and the current roads needing work. It was agreed that we would include 13th Ave, 132nd St (W), West Sylvan Dr, and 33rd Ave in the bond for



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\$1.4 million, hoping for a 4% or less interest rate. He will stop in next week and work with Clerk Ruggles on more details.

- **Pillager road estimates** were provided and after discussion Supervisor Schmit **moved to accept the lower of both estimates (Anderson Brothers for Servo Trl at \$39,903.42 and Ideal Construction for Pillager Dam Rd at \$50,780) contingent on the approval from Pillager's City Council sharing the cost 50/50**, seconded by Supervisor Bennett and the motion was amended by Supervisor Schmit **to accept both estimates from Ideal Construction**, seconded by Supervisor Card and Bennett. After discussion regarding whether we could get Ideal Construction to provide a lower rate to match Anderson Brothers estimate on Servo or not it was then moved by Supervisor Schmit **to withdraw her amended motion** and the original motion was called to a vote and it carried. Supervisor Schmit will attend the Pillager City Council meeting next Tuesday in case they have questions from the Boards decisions.
- **Little Pine Trl** updated estimate was provided and Supervisor Bennett **moved to accept it to have Bodell complete the turnaround and fix the road up with Anderson Brothers for paving**, seconded by Supervisor Card and the motion carried.
- **Pillager Fire report** included that the new truck is delayed and will be arriving in October of this year. Engine 1 will be sold on consignment and posted closer to October. There were 3 new recruits that started on June 1st which brings the roster up to 22 fighters. Engine 1 had a foamer go down and it will cost \$1600 to fix. New SCBAs were purchased for about \$121,000 – 14 units, 28 tanks and 28 masks. Sylvan had 11 out of 27 runs for May 2024.

New Business:

- **Community Day flyer** – Supervisor Card **moved to approve publishing the Com Day flyer in the dispatch and Shopper 3 times for a total cost of \$320**, seconded by Supervisor Schmit and the motion carried.
- **Resolution 2024-12** – Chair Booth read the resolution to the Board and Supervisor Schmit **moved to accept Resolution 2024-12 Accepting Donations for the History Series in 2024**, seconded by Supervisor Johnson and the motion carried.

Other Township Business:

- **Correspondence** – was read including the Cass Co Sheriff's report for Short-term Rentals, Cass Co Permits list, some election info, and some reminders from MATIT.
- **Review Claims** – Supervisor Card **moved to approve claim numbers 025783 to 025800 and EFT claim numbers E24060601 to E24060610 in the amount of \$37,667.37 and the payroll number 025801 and AP24060301 – AP24060314 in the amount of \$5,523.79 for a total of \$43,191.16** seconded by Supervisor Bennett and the motion carried.
- **Other Business** – Clerk Ruggles asked the Board if they were interested in adding the Basic First Aid training to the CPR/AED training. Supervisor Bennett motioned **to approve allow staff to also take the First Aid training after CPR/AED if they wish**, seconded by Supervisor Johnson and the motion carried.

Adjournment: Supervisor Bennett **moved to adjourn**, seconded by Supervisor Card and the motion carried with the meeting adjourning at 8:27 pm.



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Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as amended on June 20, 2024 by Supervisor Schmit, seconded by Supervisor Card and the motion carried with Supervisors Bennett, Card, Schmit and Booth.

Date: 06.20.2024