



Sylvan Township

12956 24th Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: clerk@sylvantwp.com

Web-site: www.sylvantwp.com

Annual Permit Renewal Application

Renewing a Short-Term Rental in Sylvan Township

The attached Ordinance is considered part of this permit form. *Boxed areas are to be completed by Sylvan Township ONLY

Current Permit Number: _____

Rental Property Address: _____

Name of Property Owner: _____

Property Owner's or Contact's Information: _____

Attachments accompanying this application:

- Renewal Fee:** \$250 (2.2.2 & 2.2.4)
- Septic Compliance Certificate:** (2.2.1.4) (every 3 years)
- Water Test Results:** (2.2.1.5)
- Certificate of Insurance:** (2.2.1.9)
- Building/Safety Codes/Fire Inspection Report:** (2.3.4)
- Noise Monitoring Report:** (2.3.7)
- Guest Records:** (2.3.11)
- Any Changes:** (such as: Site Plan, Floor Plan, Parking, Signage, etc.)

On-Site Review: (These shall be performed after application is submitted by a Commissioner or Supervisor)

- Premises Inspection:** 2.2.1.8 Reviewed on: _____ By: _____
- Review of Changes:** (if any) Reviewed on: _____ By: _____

I, we, the undersigned, herewith make application for permission to have a short-term rental unit in Sylvan Township at the above address, to be in accordance with Sylvan Township Short-Term Rental Ordinance 2023-01 and to include all of the attachments listed above and that the property adheres with the shoreline setback terms of the ordinance.

Dated

Signature of Applicant I

Dated

Signature of Applicant II

Dated

Signature of Applicant III

Application & Fee Received On: _____ By: _____
Date *Clerk*