Sylvan Township
12956 24th Avenue SW, Pillager, MN 56473
phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: clerk@sylvantwp.com / Web-site: www.sylvantwp.com

Permit Application

Short-Term Rental in Sylvan Township

*Boxed areas are to be completed by Sylvan Township ONLY

Permit Number: _____

The attached Ordinance is considered part of this permit form.

Rental Property Address: _____

Name of Property Owner: _____

Property Owner's or Contact's Information: _____

Owner's Mailing Address: _____

Attachments accompanying this application:

- ☐ **Permit Fee:** $250 (2.2.2)
- ☐ **Site Plan:** (2.2.1.1)
- ☐ **Floor Plan:** (2.2.1.2)
- ☐ **Contact Information:** (2.2.1.3)
- ☐ **Septic Compliance Certificate:** (2.2.1.4)
- ☐ **Water Test:** (2.2.1.5)
- ☐ **Parking Layout:** (2.2.1.6)
- ☐ **Proof of Insurance:** (2.2.1.9)
- ☐ **Building/Safety Codes/Fire Inspection Report:** (2.3.4)
- ☐ **Proof of Noise Monitoring System:** (2.3.7) *(Receipt & Pictures of Location-preferably outside)*

On-Site Review: *(These shall be performed after application is submitted by a Commissioner or Supervisor)*

- ☐ **Shoreline Setback:** 2.2.1.7 Reviewed on: _____ By: _____
- ☐ **Premises Inspection:** 2.2.1.8 Reviewed on: _____ By: _____

I, we, the undersigned, herewith make application for permission to have a short-term rental unit in Sylvan Township at the above address, to be in accordance with Sylvan Township Short-Term Rental Ordinance 2023-01 and to include all of the attachments listed above and that the property adheres with the shoreline setback terms of the ordinance.

_____ Dated _____ Signature of Applicant I

_____ Dated _____ Signature of Applicant II

_____ Dated _____ Signature of Applicant III

Application & Fee Received On: _____ *(Date)* By: _____ *(Clerk)*