



12956 24<sup>th</sup> Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: [info@sylvantwp.com](mailto:info@sylvantwp.com) / Web-site: [www.sylvantwp.com](http://www.sylvantwp.com)

## **Regular Board of Supervisors Meeting** **Thursday September 19<sup>th</sup>, 2024**

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Greg Bennett, Bob Johnson, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Others in attendance included Road Contractor; Ryan Bodell, PC Chair; Dave Johnson, and residents Nikki Turcotte, David Yde, Jason Lind, and Jim & Lois Welling. The sign-in sheet is attached.

**Agenda:** Supervisor Card **moved to approve the agenda as amended**, seconded by Supervisor Schmit and the motion carried.

**Public Input:** Mr. Dave Johnson introduced Nikki Turcotte and her application for a General Business Permit. She is asking to have the Board expedite the application process; Mr. Johnson did a site visit and provided a written report for the Board with his findings. After some discussion Supervisor Schmit **moved to approve a General Business Permit for Lakes Area Home Solutions – ABC Seamless Lakes Area pending a septic compliance certificate from Cass County**, seconded by Supervisor Card and the motion carried. Mr. Lind was present to discuss his application for a business permit for Lind Masonry with the Board; he did attend the Planning Commission meeting last week and he was told that he could reach out to the County and then ask the Board to consider making an exception as his business does not fit into the current SCO regulations. Supervisor Bennett had also reached out to Cass County, and they would consider letting Mr. Lind reclassify his property pending the Township's thoughts. After discussion Supervisor Bennett **moved to schedule a Public Hearing on October 17<sup>th</sup> at 6pm to consider supporting a commercial spot zone at Mr. Lind's parcel**, seconded by Card and the motion carried.

### **Clerk/Treasurers Report:**

- **Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from September 5<sup>th</sup>, 2024 as amended**, seconded by Supervisor Card and the motion carried.

### **Old Business/Reports:**

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was not present and had no updates to provide.
- **Road Supervisors reported** –
  - **Supervisor Schmit** reported the following.
    - A resident on Sylvan Ln and Lower Sylvan is having issues with water ending up in his yard off the road. He had a berm in place that the Township took down, after discussion it was decided that the Township Contractor would put a berm up in the back of the road right-of-way to see if that will help the resident from getting water.
  - **Supervisor Johnson** reported the following.
    - Lower Sylvan resident called about a new house being built and the rocks from the construction approach were ending up in the road, Supervisor Johnson talked to the contractor and only saw 2 rocks in the road when he was there.



12956 24<sup>th</sup> Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: [info@sylvantwp.com](mailto:info@sylvantwp.com) / Web-site: [www.sylvantwp.com](http://www.sylvantwp.com)

- He spoke with the Crow Wing County Park representative and got permission to do the ditch work to correct the drainage issues on 13<sup>th</sup> Ave. in the state park area.
- **Supervisor Bennett** reported the following.
  - MnDOT provided an initial estimate for the Hwy 210 Round-About of \$192,000 projected for 2027.
- Supervisor Bennett let the Board know that the Joint Community Trail shared with The City of Baxter grants look to be approved and we will be meeting with Baxter and the Camp Ripley Sentinel Landscape staff to do some initial administrative planning.
- **Planning Commission** report was provided from Supervisor Bennett indicating that they spoke with Mr. Lind regarding his business permit application. They discussed the Short-Term Rental inquiry from the residents on West Lake Ridge and that they do not qualify as they proposed the rental to us (campground style). They discussed and made some final changes to the Comp Plan. And lastly the kiosk for Sylvan Park will be in next week.
- Chair Booth along with residents (Mr. Yde and Mr. & Mrs. Welling) discussed with the Board some details regarding Sylvan Lake Cemetery and how the records only show that it is a Public Cemetery owned by Sylvan Township. Chair Booth indicated that the Yde's, Carner's, and Richmond's, who have thought this was a private cemetery for their families and who have sectioned it out and been maintaining it for some years are welcome to take it over if they form an association and open it up for public use. Chair Booth expressed how very appreciative the Township is for all the hard work, time, and money spent to maintain the cemetery over the years. Chair Booth indicated that it would be nice to get a company out to help in determining where there are people buried versus open spots and grid it. He will get some estimates and continue to work to get some more past records from the others involved with the cemetery.

#### **New Business:**

- The Board discussed the Re-Org meeting for 2025 and determined that it is not scheduled for a good date. Supervisor Bennett **moved to reschedule the Re-Org meeting and first Board meeting for 2025 to be a Joint meeting with the Planning Commission and be held on Thursday January 9<sup>th</sup> 2025 at 6pm**, seconded by Supervisor Johnson and the motion carried.
- Newsletter articles for the upcoming mailing were assigned.

#### **Other Township Business:**

- **Correspondence** – was read including the Cass Co permit report, a copy of the letter that went out to Mr. Arneson regarding a business permit, a recommendation to Cass County on a proposed plat, and the maintenance report for the annual generator service check.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 025917 to 025921 and EFT claim numbers E24091901 to E24091904 in the amount of \$23,306.33 and the payroll numbers AP24091601 – AP24091602 in the amount of \$2,378.66 for a total of \$25,684.99** seconded by Supervisor Card and the motion carried. There was also a replacement claim – Supervisor Bennett **moved to approve voiding Claim #E24090506 and replace with E24092001 in the amount of \$2,898.51**, seconded by Supervisor Schmit and the motion carried.



12956 24<sup>th</sup> Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: [info@sylvantwp.com](mailto:info@sylvantwp.com) / Web-site: [www.sylvantwp.com](http://www.sylvantwp.com)

- **Other Business** – included the following.
  - Chair Booth explained to the Board that the Water Heater project would not qualify for the Sourcewell grant and that he is still looking into getting a grant through Sourcewell for the Solar Project in 2025.

**Adjournment:** Supervisor Johnson **moved to adjourn**, seconded by Supervisor Card and the motion carried with the meeting adjourning at 8:43 pm.

Minutes submitted by,

\_\_\_\_\_  
Jenna Ruggles, Clerk

\_\_\_\_\_  
Greg Booth, Chair

These minutes were approved as presented on October 3, 2024 by Supervisor Card, seconded by Supervisor Bennett and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 10.3.2024