



Sylvan Township

12956 24th Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: info@sylvantwp.com / Web-site: www.sylvantwp.com

Regular Board of Supervisors Meeting Thursday October 17th, 2024

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 6:40 pm and the Pledge of Allegiance was said at the previous Public Hearing. Those present at the meeting were Supervisors Greg Booth, Greg Bennett, Bob Johnson, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Others in attendance included Road Contractor, Ryan Bodell. The sign-in sheet is attached.

Agenda: Supervisor Schmit **moved to approve the agenda as presented**, seconded by Supervisor Bennett and the motion carried.

Public Input: None at this time.

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Schmit **moved to approve the minutes from October 3rd, 2024 as amended**, seconded by Supervisor Bennett and the motion carried.

Old Business/Reports:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was not present and did not provide an update.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported the following.
 - Work order needed for hole and shouldering on 134th (corner of 36)
 - Work order for 33rd ditch work/shouldering needed where beaver was
 - Work order needed to repair - cut/patch hole on 43rd
 - There is a new driveway permit on Front St
 - Side note: Pillager Lake Park is closed for the season
 - **Supervisor Johnson** reported the following.
 - Work Order was completed for street signs on Alfalfa that fell
 - There was a request for possible driveway permit on Sylvan Ln – but after review and discussion with the resident it is more yard work that he wants to perform in the road ROW
 - Lower Sylvan new driveway permit – and we will need to discuss with him a business permit
 - Work order needed for grading on 13th Ave
 - Residents on and off of 132nd Street (east side) would like 25 mph speed limit and sign – Supervisor Johnson reviewed regulations and Clerk Ruggles will get a Resolution ready for next Board meeting
- **PC Report** – was provided by Supervisor Bennett indicating that they worked on the Comp Plan again and there is a copy for each Board member to review prior to next meeting and bring back any comments they have. They also discussed Sylvan Park and how the new kiosk is in place.



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- Supervisor Bennett also provided an update on the **Joint Community Trail**, the City of Baxter and the Sentinel Landscape group of representatives for the grants and trail met earlier that week and the recap notes are attached to these minutes.
- There was no further business needed at this time regarding the previously held public hearing for Mr. Lind's business.
- Clerk Ruggles provided the Board with the cost breakdown provided by MnDOT for the **210 Round-about project**.
- Supervisor Johnson provided a **Fire Association report** letting the Board know that Engine 1 is ready to sell, and the new engine will be arriving mid-November. He also indicated that the office remodel is completed and that the Fire Department is still doing some training with the new recruits. Sylvan had 13 of 26 calls and the year-to-date calls are 262 for 2024.

New Business:

- Sylvan's **Salt order** was discussed and an agreement from Hengels was presented. Supervisor Bennett **moved to accept the agreement with Hengels Ready Mix for them mixing and holding our salt/sand until we are ready to have it delivered later in the season**, seconded by Supervisor Card and the motion carried.

Other Township Business:

- **Correspondence** – was read including a letter from MN Benefit Association regarding a change in providers for the Township's Life Insurance and a letter from Mr. Arneson's attorney stating that he is not running a business in Sylvan Township.
- **Review Claims** – Supervisor Schmit **moved to approve claim numbers 025936 to 025938 and EFT claim numbers E24101701 to E24101703 in the amount of \$2,031.55 and the payroll numbers AP24101601 – AP24101602 in the amount of \$2,719.03 for a total of \$4,750.58** seconded by Supervisor Bennett and the motion carried.
- **Other Business** – included the following.
 - Board follow-ups were reviewed.

Adjournment: Supervisor Bennett **moved to adjourn**, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 7:47 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as presented on November 7, 2024 by Supervisor Card, seconded by Supervisor Schmit and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 11/07/2024