



Sylvan Township

12956 24th Avenue SW, Pillager, MN 56473

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Regular Board of Supervisors Meeting

Thursday November 7th, 2024

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting were Supervisors Greg Booth, Greg Bennett, Bob Johnson, Keith Card, Arlene Schmit and Clerk Jenna Ruggles. Others in attendance included Laura Vogel, Road Engineer, Bryan Drown, and Road Contractor, Ryan Bodell. The sign-in sheet attached.

Agenda: Supervisor Bennett **moved to approve the agenda as amended**, seconded by Supervisor Card and the motion carried.

Public Input: Ms. Vogel was present to discuss 26th Ave SW. The residents on that road are having some major issues with water run off and would like to have some help from the Township to eliminate the problem. The Board discussed how they had tried to get a community septic/retention pond in the past, but the costs were too high for the residents. After more discussion, it was decided that Supervisor Bennett and Road Contractor Bodell would go out and review the intersection where the Township's road meets 26th Ave and see if there is anything now or during our Road Project next year that we can do on our road to help mitigate the run off onto 26th Ave.

At this time Chair Booth took a minute to thank the Clerks and all the election judges as when he was voting there was a line out the door, but it went fairly quick and the process seemed to go well.

Clerk/Treasurers Report:

- **Meeting Minutes** – Supervisor Card **moved to approve the minutes from October 17th, 2024 as presented**, seconded by Supervisor Schmit and the motion carried.
- **Meeting Minutes** – Supervisor Bennett **moved to approve the Public Hearing minutes from October 17th, 2024 as amended**, seconded by Supervisor Card and the motion carried.
- **Financials** – Were tabled until next meeting.

Old Business/Reports:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – did not have any new updates, but will look closer at the intersection on West Sylvan & 26th Ave for the 2025 road project.
- **Road Supervisors reported** –
 - **Supervisor Schmit** reported the following.
 - 2 new driveways completed
 - Grading needs to be done (work order needed)
 - Lower Sylvan has some potholes near the park entrance for filling in the spring
 - **Supervisor Johnson** reported the following.
 - Tree down on Oak Ridge
 - Resident question on W Sylvan was answered with that the Board is reviewing it next week and will consider it in the 2025 road project.



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- **Pillager Fire Association Report** was provided indicating that the new truck has arrived. The department is looking into a possible house burn and some hazmat training (which may have some funding available for). Calendars are going to the printers soon; they had a computer crash and no back-up – they sent it out to a company who says they can recover. 2 new gas meters are needed and there is a new email address for the Chief. Sylvan had 17 out of 32 runs in October.
- **Comp Plan changes** were discussed and approved by consensus from the Board.

New Business:

- Supervisor Johnson introduced and **moved to approve Resolution 2024-14 to adopt a 25-mph speed limit on 132nd Street (on the East side of the Township)**, seconded by Supervisor Bennett and the motion carried.
- MATIT documents were available to review and tabled for discussion to provide more time to review.
- A Road Questionnaire from MAT was completed during the meeting regarding gravel roads and upkeep.

Other Township Business:

- **Correspondence** – was read including the Cass Co Permit report, email regarding Little Pine Trl, MN Ag Credit payment stub, Sheriff's report for STRs, email regarding bill credits on invoices instead of separate from Crow Wing Power, and the Salt Order confirmation.
- **Review Claims** – Supervisor Bennett **moved to approve claim numbers 025941 to 025945 and EFT claim numbers E24110701 to E24110711 in the amount of \$24,644.74 and the payroll numbers 025939 to 025940 and AP24110101 – AP24110113 in the amount of \$6,710.14 for a total of \$31,354.88** seconded by Supervisor Johnson and the motion carried.
- **Other Business** – included the following.
 - There will be training on the Survey123 app at the next board meeting

Adjournment: Supervisor Bennett moved to adjourn, seconded by Supervisor Johnson and the motion carried with the meeting adjourning at 8:27 pm.

Minutes submitted by,

Jenna Ruggles, Clerk

Greg Booth, Chair

These minutes were approved as amended on November 21, 2024 by Supervisor Schmit, seconded by Supervisor Card and the motion carried with Supervisors Bennett, Card, Johnson, Schmit and Booth.

Date: 11.21.2024