



12956 24th Avenue SW, Pillager, MN 56473

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REGULAR PLANNING COMMISSION MEETING MINUTES

August 8, 2024, 2024 7:00 PM

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Chair Dave Johnson called the meeting to order at 7:00 PM and the Pledge of Allegiance was said. Roll Call: Vickie Kettlewell; Terry Quick; Scott Henderickson; Chair, Dave Johnson, Board Liaison, Greg Bennett; Dave Skogen excused absence and Assistant Deputy Clerk, Lydia Marohn. The sign-in sheet is attached; Heather and Ted Toune

Agenda: Scott Henderickson moved to **approve the agenda**, seconded by Terry Quick and the motion carried.

Minutes: July 11, 2024 PC Meeting amend/approve: Terry Quick moved to **approve the minutes**, seconded by Vickie Kettlewell and the motion carried.

Public Input:

Heather and Ted Toune were here to discuss their Application for a Short-Term Rental. Discussion ensued regarding the requirements surrounding all the conditions that are needed for approval. It was brought to the attention of all present that the house did not meet the required 100 ft. setback. It is recommended that the distance from the house to the shoreline be professionally measured because Dave Johnson had 75 ft. It was discussed that the county's no mow zone needed to be observed along with a professional measurement taken of the shoreline set back, that mitigation of the rainwater runoff be done and that a rain garden needs to be created. A motion was made by Terry Quick to move these recommendations to the Board of Supervisors which when they are met, the Application would be improved. The \$250 application fee was also paid. Vickie Kettlewell seconded the motion. All commissioners voted yes and the Motion passed.

Correspondence Received: Cass County Permit Log - July 2024: There were 7 building permits (4 for garage/shed, 1 new deck, 1 RV, 1 mobile home) and 1 Shoreline Alternation (4' boardwalk).

Correspondence Sent: None

Reports:

- **Greg Bennett, Town Board Liaison:** Items discussed at previous Town Board meeting:
 - Pillager Dam Road continues to have issues and there will be a special meeting to figure out how to proceed.
 - Sylvan Township Community Day was a success.
 - Upcoming Primary Elections to take place on August 13, 2024.



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- **Previous Board Minutes:** You received in your packets, please read them over for your information.

Old Business:

- **Comp Plan:** Comp Plan is tabled until the next meeting when Deputy Clerk is back in the office.
- **Sylvan Lake Park:** Dave Johnson related that the Sylvan Lake Park meeting took place at the park's location. The meeting went well and the Kiosk design was presented and approved. Focus was placed on Sylvan Ridge Trail because it is a great observation spot and it would be a perfect place for a bench. It was decided that there would be no open house this year. It was suggested that an article would be in the next newsletter suggesting that residents have the opportunity to do memorials within the park.
- **Business Follow Ups:** There are several businesses in the area that need to be addressed as to different issues which include junk yards, not having a Business Permit and other issues. The businesses discussed were Swede's Repair, Jonathan Smith, Lind Masonry, LJ's Auto, Steffen's Tree Service and a resident who has multiple tires on their property.

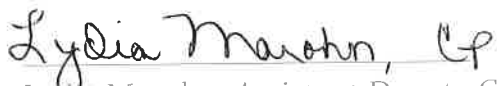
New Business: No new business

Annual Reviews: None

Announcements: Read

Adjournment: Scott Hendrickson moved to adjourn, seconded by Vickie Kettlewell and the motion carried with the meeting being adjourned at 8:22 PM.

Minutes submitted by:


Lydia Marohn, Assistant Deputy Clerk

PC Member Scott Hendrickson approved the minutes as presented, seconded by Terry Quick and the motion carried.

Date: 9-12-24