



Sylvan Township

12956 24th Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / fax: (218) 746-3612 / e-mail: info@sylvantwp.com

REORGANIZATIONAL MEETING

Joint Board & PC Agenda – January 09, 2025 6 PM

*Recorded for Transcription Purposes Only

- 6pm 1. **Call To Order** Pledge of Allegiance
 - 1.1. **Roll Call:** (AS KC Bennett BJ Booth - JR) (DJ SH TQ VK DS - CP)
 - 1.2. **Move to amend/approve agenda** |
 - 1.3. **Public Input:**
 - 1.3.1. **PC Public Input:**
 - 1.3.1.1. Randy Bourosa |
 - 1.3.1.2. Mike Entgelmeier |
 - 1.3.1.3. Jon Wolf - Bigwater Investments |
(PC Recommendation)
 - 1.3.1.4. Jason Lind |
 - 1.3.2. **BOS Public Input:**
 - 1.4. **Roads:**
 - 1.4.1. **Bryan Drown: Engineer's Report** (Bolton & Menk)
 - 1.4.2. **Ryan Bodell: Road Contractor Report**
 - 1.4.3. **Road Supervisor Reports**
 - 1.5. **HR Items:**
 - 1.5.1. **ESST**
 - 1.5.2. **Handouts for Resource Binders**
 - 1.5.3. **Paydates/Holidays**
- 630 2. **Recess to BOS ReOrg Mtg** | @
- 3. **Reconvenne Mtg** (after close of ReOrg Mtg) @
- 4. **PC Meeting** (PC Chair – Dave Johnson to take over mtg.)
 - 4.1. **Amend/Approve PC Mtg. Minutes** – Dec. 12, 2024
 - 650 4.2. **Correspondance Received** –
 - 4.2.1. **Cass Co. Residential Permit Log** – Dec. 2024
 - 4.2.2. **Correspondence Sent** –
 - 4.2.2.1. **Luke Klisch** – 1681 Harrison Dr. (possible business)
 - 4.2.2.2. **Daniel Steiger** – 1509 Harrison Dr. (possible business)
 - 4.2.2.3. **Cory Thorstenson** – 12296 Lower Sylvan Rd (possible business)
 - 4.2.3. **Reports** –
 - 4.2.3.1. **Town Board Liaison** – Greg Bennett
 - 4.2.3.2. **Previous Board Mtg Mins** – 12/5/24
 - 4.2.4. **Old Business** –
 - 4.2.4.1. **Comp Plan**
 - 4.2.4.2. **Sylvan Park**
 - 4.2.4.3. **Cass Co STR Ordinance** draft
 - 4.2.5. **New Business** –
 - 4.2.5.1. **Correlation Cass Co. and Sylvan Township** – large buildings
 - 4.2.5.2.
 - 4.2.6. **Annual Reviews** –
 - 8 4.3. **Other Business** – Shared (PC / Board)
 - 5. **Ajourn PC Mtg.**



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6. BOS Meeting (*BOS Chair to take over mtg.*)

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6.1. Clerk/Treasurer's Report

- 6.1.1. Minutes: BOS Mtg 12-5-2024 |
- 6.1.2. Financials: December 2024 |
- 6.1.3. Budgets: To Review -> *annual statements*

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6.2. Old Business/Reports

- 6.2.1. Roads: (Moved ahead on agenda)
- 6.2.2. Sup. Johnson: P. Fire Report Jan. 2025
- 6.2.3. Sup. Bennett: PC Report Dec. 2024
- 6.2.4.

830

6.3. New Business

- 6.3.1.
- 6.3.2.

6.4. Other Township Business

- 6.4.1. Correspondence
- 6.4.2. Review Claims/Payroll
 - 6.4.2.1. Dec. 18th 2024 - |
 - 6.4.2.2. Jan. 9th 2025 - |
- 6.4.3. Other Business to come before the Board
 - 6.4.3.1. Grants
 - 6.4.3.2.

845

7. Announcements/Reminders

- Jan. 16, 2025 – BOS Mtg 7pm (*Colleen to cover*)
- Jan. 30/31 2025 – **Calendars DUE asap or before 31st**
- Feb. 5, 2025 – **Colleen's Bday!!**
- Feb. 6, 2025 – BOS Mtg 7pm
- Feb. 13, 2025 – **PC Mtg 7pm** (*Jenna to cover -> Colleen Vaca. 2/7-2/14*)
- Feb. 14, 2025 – **Happy Valentines Day!** ❤️
- Feb. 20, 2025 – BOS Mtg 7pm
- Feb. 28, 2025 – **Calendars DUE asap or by eod on 28th**
- Mar. 6, 2025 – BOS Mtg 7pm
- Mar. 11, 2025 – Annual Mtg 7pm**
- Mar. 13, 2025 – PC Mtg 7pm

8. Adjournment | @