



SYLVAN TOWNSHIP

REGULAR PLANNING COMMISSION MEETING MINUTES
October 10, 2024 7:00 PM

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Chair Dave Johnson called the meeting to order at 7:00 PM and the Pledge of Allegiance was said. Roll Call: Terry Quick, Scott Hendrickson, Chair Dave Johnson, Dave Skogen, Board Liaison, Greg Bennett and Deputy Clerk, Colleen Putnam. Excused Absence: Vickie Kettlewell. The sign-in sheet is attached.

Agenda: Scott Henderickson moved to **approve the agenda**, seconded by Dave Skogen and the motion carried.

Minutes: September 12, 2024 PC Meeting amend/approve: Scott Hendrickson moved to **approve the minutes**, seconded by Terry Quick and the motion carried.

Public Input:
None

Correspondence Received: Cass County Permit Log – September 2024: There were 3 building permits (1 addition above garage, 1 shop and 1 storage bldg.) 5 SSTS and 2 Shoreline Alternations.

Letter from Swenson Lervick – Swede’s Attorney: The letter stated the Town Board has been misinformed and that Swede Arneson is not operating a business, and he would not be attending the Planning Commission meeting on Oct 10, 2024.

Correspondence Sent: None

Reports:

Greg Bennett, Town Board Liaison: Items discussed at previous Town Board meeting:

1. The Board approved the Corner Store Solar project as an amendment to the original permit.
2. There was discussion regarding having a Sargent of Arms at the General Election in November. It will be discussed again at the next Board meeting.
3. Dandelion Lane – Bryan Drown is working on getting numbers for taking over the road.
4. Renewed the Brainerd Dispatch.
5. Will be looking into grants from Sourcewell with a possible meeting in November with the grant committee.

Previous Board Minutes: You received in your packets, please read them over for your information.

Old Business:

Comp Plan: Looked over the changes completed at the last PC meeting and made additional changes. Will start working on the appendix section and get the numbers from the census if possible.

Sylvan Lake Park: Dave Johnson stated Cal Disterhaupt did the tilling on the trails and in the picnic area. Some of the park committee members went out and put pavers in a circle in the picnic area, may put mulch in that area. May also do some bud capping yet this fall. The kiosk has been put up. Dave would like to have another park committee meeting which would be at the Town Hall.

New Business:


Cass County STR Ordinance: Cass County had their first reading on the ordinance at their September meeting and will have another one in October. The PC members are to look over the draft ordinance and make a list of items that are different than Sylvan Township's ordinance.

Annual Reviews: None

Announcements: Read

Adjournment: Terry Quick **moved to adjourn**, seconded by Dave Skogen and the motion carried with the meeting being adjourned at 8:00 PM.

Minutes submitted by:



Colleen Putnam, Deputy Clerk

PC member Vickie Kettlewell approved the minutes as presented, seconded by Terry Quick and the motion carried.

Date: 11-14-24